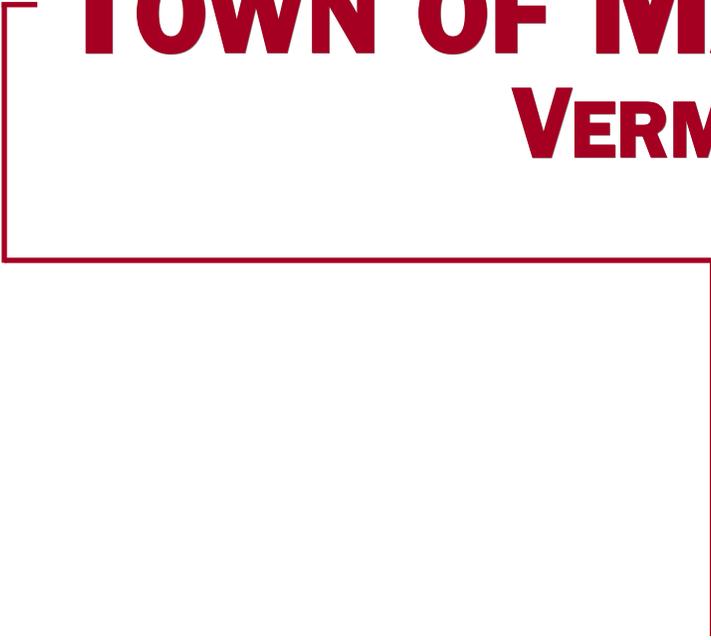


TOWN OF MANCHESTER

VERMONT

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2011 TOWN AND SCHOOL DISTRICT REPORT

PART B

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MEETINGS SCHEDULE

Town “Floor Meeting”	Manchester Elementary-Middle School Saturday, March 3, 2012—1:00 PM
School “Floor Meeting”	Manchester Elementary-Middle School Monday, March 5, 2012—7:00 PM
Balloting	Manchester Town Hall Tuesday, March 6, 2012—8:00 AM-7:00 PM

Acknowledgements

PRINTING: Express Copy
PHOTOS: Lee Krohn

PREPARED BY:
EDITED BY:

Ioana Drew
Tara Dowden

THANK YOU TO ALL WHO PARTICIPATED IN MAKING THIS REPORT POSSIBLE.

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APPOINTED TOWN COMMITTEES AND OFFICIALS

BENNINGTON REGIONAL COMMISSION

Krohn, Lee 2014
O'Keefe, John 2012

BOARD OF SEWER COMMISSIONERS

Beattie, Ivan 2014
Bell, Wayne 2012
Lattuga, Carol 2013
Nichols, Steven 2013
Souls, Lisa 2012

BOARD OF WATER COMMISSIONERS

Beattie, Ivan-*Chair*
Kilburn, Douglas
Zoller, Lambert

CONSERVATION COMMISSION

Benoit, Alan 2013
Putney, Andrew 2012
Stewart, Catherine 2014
Stillman, Monica 2012

DESIGN REVIEW BOARD

Cutler, Greg 2013
Ferrarin, Raymond 2012
Madkour, Brenda 2013
Maiden, Shirley 2014
McLeish, Robert 2014
Watanabe, John-*Chair* 2012
Johnson, Naomi* 2012
Somple, Kristen* 2012
Sowulewska, Karolinka* 2012

DEVELOPMENT REVIEW BOARD

Benoit, Alan 2013
Deyo, Gerald 2012
Griffin, John 2013
Sweet, Shane 2014
Waker, Timothy-*Chair* 2014
Watanabe, John 2012
Aborn, Mariette* 2012
Grossfeld, Nikki* 2012

ENERGY COMMISSION

Benoit, Alan-*Chair*
Cohen, Michael
Kilburn, Michael
Krohn, Lee
O'Keefe, John

* Student representatives

INVESTMENT ADVISORY BOARD

Brodie, Donald
Dowden, Tara
Ferrarin, Marie
Fielding, David-*Chair*
O'Keefe, John
Shaw, Andrew

MARK SKINNER LIBRARY TRUSTEE (TOWN)

Brodie, Donald 2012
Vacant
Vacant

PARKS AND RECREATION COMMITTEE

Chamberlain, Amy 2013
Johnston, Robert 2012
Koch, Jeffrey 2013
Murphy, Mary 2013
Hunter, Stevie Lynn* 2012
Schroeder, Maggie* 2012

PLANNING COMMISSION

Boshart, Greg 2013
Drunic, William 2012
Glabach, Chris 2012
Grossfeld, Steven 2013
Hersom, Will 2014
Hunter, Craig 2012
Ringwood, John-*Chair* 2013
Dublois, Hayden* 2012
Yeager, Lauren* 2012

TRANSPORTATION INITIATIVE COMMITTEE

Beattie, Ivan
DiLiello, Leo
Drunic, William
Hand, Jim
Mancini, Ronald-*Chair*
Wilbur, Marge

TREE COMMITTEE

Benoit, Alan 2012
Krohn, Lee 2014
Zecher, I. Stanford Jr. 2012
Grossfeld, Nikki* 2012
Yeager, Lauren* 2012

OTHER APPOINTED OFFICIALS

Fire Warden Grant, Lawrence 2013
First Constable Hall, Michael
Service Officer Bell, Wayne 2012
Deputy Service Officer Krohn, Lee 2012
Tree Warden Krohn, Lee
Zoning Administrator Krohn, Lee 2013

ELECTED LOCAL, STATE AND FEDERAL OFFICIALS

ADVISORY COMMITTEE ON CEMETERIES

Bell, Wayne 2014
Naples, Ronald-*Chair* 2012
Orava, Heather 2014

JUSTICES OF THE PEACE

Bell, Wayne 2013
Bonifanti, Georgeanne 2013
Carroccio, Carol 2013
Kilburn, Cynthia 2013
Kropa, Frank 2013
Madden, Deborah 2013
Morrow, Barbara 2013
O'Donovan, Howard 2013
Powers, Barbara 2013
Reed, Frank 2013
Spence, Linda 2013
Walker, Sheila 2013

LISTERS

Green, Perry 2012
Moore, Pauline 2014
Scribner, Joyce 2013

MODERATOR

Nawrath, W. Michael 2012

SELECTBOARD

Beattie, Ivan 2014
Bell, Wayne 2012
Lattuga, Carol 2013
Nichols, Steven 2013
Souls, Lisa 2012

MEMS BOARD OF DIRECTORS

Conner, Margaret 2012
Johnson, Kim 2014
Putney, Andrew-*Clerk* 2012
Vogel, Brian 2013
Wraga, Debbi-*Chair* 2013

TOWN CLERK

Spence, Linda 2012

TOWN TREASURER

Fielding, Jr., David 2012

TRUSTEES OF PUBLIC FUNDS

Brodie, Donald 2012
Ferrarin, Marie 2012
Shaw, Andrew 2013

President of the United States

Barack Obama
ph #: (202) 456-1414

Governor

Peter Shumlin
ph #: (802) 828-3333

US Senators

Bernie Sanders
ph #: (800) 339-9834
Patrick Leahy
ph #: (800) 605-7270
e-mail: senator_leahy@leahy.senate.gov

US Representative

Peter Welch
ph #: (888) 605-7270

VT State Attorney General

William Sorrell
ph #: (802) 828-0269
e-mail: atginfo@atg.state.vt.us

VT State Treasurer

Elizabeth Pearce
ph #: (802) 828-2301
e-mail: treasurers.office@state.vt.us

VT Secretary of State

Jim Condos
ph #: (802) 828-2148
e-mail: jim.concos@sec.state.vt.us

VT State Auditor

Thomas M. Salmon, CPA
ph #: (877) 290-1400
e-mail: auditor@state.vt.us

State Senators

Robert Hartwell
ph #: (802) 362-5757
e-mail: rhartwell@leg.state.vt.us

Richard Sears
ph #: (802) 442-9139
e-mail: rsears@leg.state.vt.us

State Representative

Jeff Wilson
ph #: (802) 362-3786
ph #: 800-322-5616 (Montpelier)
e-mail: jwilson@leg.state.vt.us

Section Six: Annual Reports

TOWN GOVERNMENT

Selectboard

The Selectboard met twenty-four times, tackling a wide variety of issues from technology to finance and capital projects. Below is a summary of just some of the issues that the Selectboard and Town management team worked on in calendar year 2011.

2011 CAPITAL PROJECTS AND TOWN PARKS

While not the Town's largest capital improvement in 2011, but perhaps one of the most noticeable, the Town made significant improvements to the Dana L. Thompson Memorial Park (otherwise known as the Rec. Park). Improvements included replacing many of the worn out picnic tables, installing benches through the Park, and increasing the number of trash cans. The Town DPW also finished a good portion of replacing the fencing along the roadway. Overall, the Town needs to replace about 4,000 feet of roadway fencing. The remaining fencing will be replaced in the spring and summer of 2012 with materials already procured. Improvements also included replacing the roadway and gateway signage, both an aesthetic and safety improvement, as well as installing a new swing set and mulch in the playground area. The Town contracted out fence repairs around the three baseball fields (including the backstops) and, with help from Burr and Burton Academy, finished the announcing booth at Applejack Field (which includes a public address system). Working in conjunction with BBA, the Town also made improvements to the baseball field, which include powering the scoreboard and installing a well for irrigation. Other Applejack Field improvements include the installation of LED lighting on the backside of the grandstand and the installed pigeon deterrent materials above the grandstand. In order to provide more parking, the Town DPW painted parking stall lines at the parking lot nearest the tennis courts. Lastly, the Lions Club painted the Barn at the Rec. Park. The newly painted barn, with standardized Park colors, looks terrific. Town Meeting appropriated \$90,000 for Fiscal Year 2012 to make improvements. So far the Town has spent \$60,000, with further improvements (including a new well at the pool house) scheduled for this spring.

Speaking of parks, Adams Park reconstruction was finished in the summer of 2011. The newly renovated Park, in the heart of the downtown, hosts the weekly Farmers' Market on Thursday. As part of the Park, the Town installed a much needed crosswalk across Main Street between Park Street and the church parking lot.

One of the largest capital projects in 2011 was the reconstruction of Highland Avenue (including new water and sewer mains and drainage), the rebuilding of the Depot Historic District Parking Lot, and realignment of Barnumville Road and Main Street. All three tasks were done as a combined project. Much of the work at Barnumville Road and Main Street, which was recommended as part of a safety study, was done with the strong financial assistance of an Agency of Transportation Class II roadway grant.

The Town Selectboard and Transportation Initiative Committee made significant progress on the Junction Improvement Project (otherwise known as the Roundabout) in 2011. At this point, it appears as if the Town will put the project out to bid this winter and the project will start in the spring. Thanks in part to the Federal Highway Administration and Vermont Agency of Transportation, the bid will include night work. The \$5 million project will include reconstruction of the intersections of Routes 7A and 11/30, and Routes 7A and 30 through the installation of two roundabouts; widening of existing bridge; partial roadway reconstruction; new sidewalks and curbing; installation of crosswalks; installation of signage; undergrounding and backlotting of overhead utilities (electrical and communications); replacement and extension of water and sewer mains; and landscaping and streetscaping. Finally, the federal government and the State Agency of Transportation approved \$50,000 in funding for a public information officer for the upcoming Roundabout project. (The position was posted in January of 2012).

Lastly, acting as the Board of Sewer Commissioners, the Board approved the updated Sewer Department Master Plan, which provides a road map for future improvements to the system based on a detailed study.

TROPICAL STORM IRENE – THE STORM OF THE CENTURY

The later part of the year was dominated by Tropical Storm Irene and its aftermath. Overall, the Town fared well, benefiting from well trained public safety personnel and proactive planning. Including personnel costs, the Town spent an estimated \$225,000 on the response to Irene, with the lion's share (about \$110,000) dedicated to rebuilding Rootville Road and the water main running below Rootville Road.

The Town's public safety departments conducted a post-incident review of the Town's response to Irene, which included specific recommendations. The Fiscal Year 2013 budget submitted to the voters incorporates many of the recommendations of the post-incident review, most notably improvements to the Town's overall emergency communications system.

Thanks to the hard work of contractors and Town employees, Manchester was back to normal just a couple of days after the storm, with other major repairs being wrapped up a few weeks after the Storm.

One interesting footnote to Irene: the Town's Facebook page saw a significant increase in subscriptions and activity during Irene. Facebook "likes" increased tenfold in a matter of hours, from about 150 to 1,500. Residents old enough will remember that the Vietnam War was the first war broadcasted back home into living rooms; similarly, many residents will look back on Irene as the first Town disaster with real time updates to home computers and smartphones via Facebook. As a result, the time between officials making decisions and informing the public was cut from hours or days to minutes and seconds.

TAXES AND FINANCES

Despite property tax spending only increasing by about \$22,000 or 1%, in July the Selectboard approved a municipal tax rate of \$0.1831, an increase of about 4.2 percent over Fiscal Year 2011. Most of the increase in the tax rate was the result of the \$372,000 decrease in the Town's Grand List.

The Town's tax collector, also known as the Town Manager, conducted a rare tax sale on May 20. The Town originally planned to sell nine properties, all with significantly delinquent taxes, but two properties paid back taxes and penalties before the sale. In total, six properties were sold, with one property receiving no bids. The tax sale resulted in the collection of approximately \$55,000 in tax, interest and penalty charges.

SPECIAL EVENTS AND OTHER OCCURRENCES

On September 11, 2011, America collectively looked back on the ten years that have passed since the tragic events of September 11, 2001. A committee of dedicated volunteers approached the Selectboard about erecting a memorial and flag to commemorate September 11. After much thought, the Board and the volunteers agreed that the best location for a memorial was Factory Point Town Green. The memorial is not as much for those of us that lived through the events of September 11, but rather for our children and our children's children in the hope that they do not forget what happened on that tragic late summer day in New York City, Washington D.C., and Pennsylvania.

The Board also approved the installation of a historic marker on the Factory Point Town Green. The project, overseen and paid for by the Manchester Historical Society, was done in conjunction with the celebration of the 250th anniversary of the Town's chartering in 1761. Between August 11 and 14, the Town celebrated with fireworks and the Navy Band's performance at Applejack Field, a carnival at the Rec. Park and kick-off ceremony at the Factory Point Town Green, just to name a few of the events.

Last year the Town updated its stop sign and speed ordinance. In January of 2011, many of the changes were implemented, most through the erection of new signage. Among the changes was a three-way stop at Barnumville Road and Highland Avenue, installed at the request of neighbors. After receiving some complaints about the new three-way stop, the Selectboard held a public meeting, which included neighbors, proponents and opponents. After listening to the public debate, the Selectboard decided to keep the three-way stop.

Lastly, the Board recognized two Unsung Heroes: Emmy McCusker and David Bentley, who joined the ranks of other previously honored in Manchester who selflessly give their time and energy to the community.

PERSONNEL

At the Selectboard meeting on February 1, the Town swore Michael Hall into the newly created management position of Lieutenant. At the Selectboard meeting on October 28, the Town Clerk swore in Michael Hall, who was appointed by the Town Manager, as Chief of Police. Hall succeeds James Baker as Chief. At that same meeting, the Town Clerk also swore in Anna Mattison and Abby Zimmer as Police Officers, adding two female officers to the Police Department for the first time in decades.

In August of 2011, the Selectboard appointed members to the Parks and Recreation Department Building Workgroup. The Workgroup, charged with making recommendations on a new facility at the Dana L. Thompson Memorial Park, met about a dozen times. Their recommendation has been brought forward to the voters as part of the Town Meeting Warning, specifically Articles 26 and 27.

The Board also updated and modernized the Town's personnel policies through the enactment of a new Employee Handbook, which replaced the Personnel Code. While not the most interesting topic, the new Employee Handbook is an important document that governs the Town's relationship with its employees.

ECONOMIC DEVELOPMENT

A few years ago, the Town created a part-time economic development function, housed inside the Planning and Zoning Office and staffed with existing employees. The initiative is at the point that it is starting to show results.

As part of the Fiscal Year 2012 budget approved by Town Meeting, the Town recently installed eight Wi-Fi access points in the downtown core. We'd be remiss if we did not thank the eight local businesses that agreed to host equipment: The Northshire Bookstore, Discount Beverage, Kilburn's Convenience Store, Mac's Convenience Store, Famous Footwear, Manchester Sports, The Magic Sleigh, and Al Ducci's Italian Pantry in the Historic Depot District.

Speaking of the Historic Depot District, the Town worked closely with businesses and residents in the historic Depot District to help develop new, locally owned businesses. Improvements included reconstruction of the Town-owned parking lot and new highway signage on Depot Street.

The Town has also been busy attracting new businesses to Manchester. Last year WCW (a company that manufactures mattresses) decided to relocate to Manchester in the former Wallace Computer building off of Richville Road. All together, WCW will employ more than 100 employees. One of the major selling points to Manchester is our low tax rate compared to other towns in Vermont as well as New York State and Massachusetts. In an effort to attract even more employers to Manchester, the Town recently advertised in Stratton Magazine. The goal of the advertisement is to convince second homeowners to relocate their businesses to Manchester. The project was funded by the Town, the Chamber of Commerce and the State of Vermont.

PREBATE PRIVACY BATTLE GOES TO STATE SUPREME COURT

After a long court battle, the State Supreme Court this past December ruled in the Town's favor in the case "In re: HS-122." The Town argued that information on the HS-122 form, which contains so-called prebate amounts (state payments made against a household's school property tax bill), could be used in combination with other public information to calculate the income of households earning less than \$97,000. In most cases, the Town Treasurer was able to calculate household income within less than \$15. The HS-122 could also be used to determine residents who earn more than \$97,000. While the Town continues to oppose Act 60 and the statewide property tax, the Selectboard and Town Treasurer felt strongly that public inspection of the HS 122 form would constitute a significant breach of a taxpayer's right to privacy.

MISCELLENOUS

The Town was able to reduce Town Report distribution costs by dividing the Report into Part A and Part B and mailing Part A to all town and village postal patrons and making Part B available for pick up at various locations through town.

The Selectboard approved zoning amendments, recommended by the Planning Board, related to flood zones and industrial zones.

*Respectfully submitted,
Selectboard
Ivan C. Beattie, Chair, Wayne E. Bell, Vice-Chair,
Carol M. Lattuga, Steven A. Nichols, Lisa Souls*

Economic Development

This is the first year in which the Town has taken on economic development as a funded, staff level initiative. Despite the challenges experienced locally and globally, this has been a good year for our work and for our community. There is lots of good energy and interest in Manchester, and there have been many initiatives and successes - some helped by us, some by other Town departments, and some by the private sector, but all working toward the shared goal of a more vibrant local economy. Just some of the activities over this past year include:

- Met with a variety of businesses to learn about their goals and dreams, and how we might help; this included quiet talks with WCW mattress company, which played a role in helping them relocate to Manchester;
- Formed a branch of SCORE, Service Corps of Retired Executives, to provide free counseling or mentoring to any business that needs help;
- Facilitated conversation among the business owners in the Depot (Elm Street), encouraging them to collaborate in marketing and other means to enhance their individual and collective success;
- Installed wi-fi in the downtown to provide free internet access for residents and visitors;
- Made significant improvements to Adams Park, improving part of our parks system to enhance the vitality of our downtown, and also our summertime farmers' market;
- Improved/replaced key aspects of municipal infrastructure, including sidewalks, benches, fences, garbage cans, and picnic tables;
- Signed on to a program with Efficiency Vermont that

will replace all of our streetlights with LED lights that will provide better light, save energy, and will save us money;

- Made a number of changes to the Zoning Ordinance that will help to allow for and facilitate appropriate types of economic development in our commercial and industrial districts;
- Participated in and saw the beginning of the new Habitat for Humanity neighborhood, which will provide a stock of more affordable housing, a fundamental need in our community;
- Formed a new partnership with the Chamber of Commerce and the Vermont Department of Tourism and Marketing toward a new initiative known as UcanVT.com. This initiative will target the many visitors to our area that enjoy the quality of life here, and could possibly move their businesses here. The goal is to create jobs that pay wages that support families' ability to work and live in Manchester.
- Maintained data about the vacancy rates in Manchester. This data show that the vacancy rate is not nearly as bad as has been generally assumed. As of November, 15% of our storefronts were unoccupied, translating to 11% of available retail space. Until the Sirloin Saloon closed its doors at the end of the year, there were no active restaurants closed except for one that was working hard and enthusiastically to reopen.
- Encouraged and witnessed the growth and expansion of a number of locally owned businesses, including but not limited to Brook Valley Appliance, Bennington Furniture, Vogel Architectural Drafting, Sustainable Design of Vermont, Maple Valley Design/Build, Dufresne Group, Follenderwerks, Garden Arts Design. Other businesses in rapid transition include Brasserie L'Oustau (former Laney's), the Lawyer and the Baker, and the Manchester Highlands Inn. All of these and more, including the sustained efforts of the many other businesses that have been part of our community for years, and projects like the restoration/expansion of Byrd LaPrade's former office on Bonnet Street, demonstrate that Manchester is still a place worth caring about, a great place to live, work, and play.

*Respectfully submitted,
Lee A. Krohn, AICP*

*Planning Director, Zoning Administrator, and E-911 Coordinator;
Pauline Moore, Economic Development Coordinator*

Energy Commission

We are pleased to announce that the Town, in partnership with Efficiency Vermont and CVPS, will be replacing many streetlights throughout the community with new, state of the art LED light fixtures. The more historic style streetlight fixtures in the downtown area will remain in place. Even so, by replacing over 100 regular style streetlights, it is estimated that we will save over \$8000 per year in costs, and over 50,000 kilowatt hours of electricity per year (representing a 2/3 reduction in electrical use as compared with the existing streetlights). Thank you for your continued support.

*Respectfully submitted,
Lee A. Krohn, AICP*

Planning Director, Zoning Administrator, and E-911 Coordinator

Factory Point Cemetery

The Factory Point Cemetery is owned and operated by and for the people of the Town of Manchester.

Under the leadership of Jeff Williams, the Department of Public Works (DPW) continues with the daily maintenance and operation of the Cemetery. In addition to mowing and trimming the cemetery, this past season the water line was repaired. Also much of the brush was cut and trees, shrubs and hedges were pruned.

Cynamon Marshall, Human Resources Administrator also serves as the cemetery administrator. She is located at Town Hall and can be reached at 362-5163. All financial matters continue to be under the guidance of the Manchester Selectboard, as advised by the Advisory Committee on Cemeteries, with all activity related to receiving and paying invoices, as well as maintaining the accounts being implemented through the Finance Office.

There were a total of 12 burials (5 cremations and 7 full) at the Cemetery in 2011. Three new lots were sold.

*Respectfully submitted,
Cynamon Marshall, Administrator*



Lee Krohn

Fire Department

On behalf of the men and women of the Manchester Fire Department, it is my pleasure to submit our Annual Report for the year ending December 31, 2011.

The Manchester Fire Department responded to 214 calls in 2011. The breakdown is as follows:

5 Structure Fires	35 Other*
71 False Alarms	10 Hazardous Conditions**
11 Mutual Aid Given	37 Public Service Calls***
35 Rescue Calls	2 Vehicle Fires
1 Grass & Brush Fires	5 Mutual Aid Received
2 Chimney Fires	

* Includes appliances, burned food, dumpsters, smoke conditions, etc.

** Includes downed wires, gasoline/oil spills, propane leaks, etc.

*** Includes odor, carbon monoxide monitoring, etc.

In addition to these calls, our members attended 36 meetings, 49 trainings, and 49 work parties. Fire prevention is critical to our community. Each year during Fire Prevention Week, we spend a day at Manchester Elementary Middle School and visit area daycares providing safety information, answer questions, and demonstrate equipment. Please reinforce fire prevention at home by remembering to check your smoke and carbon monoxide detectors on a regular basis and change batteries in March and November. Also, practice your family's escape plan so that everyone knows where to meet in case of an emergency.

I would like to thank our community for its continued generosity and support of our fundraising endeavors. I would also like to thank the firefighters whose commitment, professionalism and dedication are an asset to our community. These thanks also extend to their families and employers for understanding the need to answer the tone at all hours of day and night.

The following is a list of our current members:

Bacares, Orlando
Beideman, Bill, *Safety Officer*
Bourn, Philip, *Chief*
Bowen, Norm
Bushee, Mike
Casey, Sean, *Ladder Lieutenant*
Coniglio, Noel
Corey, Josh
Dilworth, Zach
Doherty, Jim, *1st Hose Captain*
Dopkins, Seth
Fielding, Bruce, *2nd Hose Captain*
Fuller, Terry, *3rd Hose Captain*
Grant, Lawrence, *Fire Warden*
Greene, Jamie
Healy, Scott, *Ladder Captain*
Holms, Richard, *Fire Police*
Johnston, Marc, *2nd Assistant Chief*
Kilburn, Jeremiah
Kilburn, Troy
King, Jay
Knight, Carroll, *Maintenance Captain*
Krohn, Lee
Mariano, William, *Rescue Lieutenant*
Niquette, Ben
Ouellette, Tom, *Fire Police*
Owens, Shari
Pierson, Don
Porch, Brian, *Training Coordinator*
Reed, Andy, *Rescue Captain*
Roberts, Mark
Roy, Francois
Slade, Mark
Thompson, Charles, *Fire Police*
Towslee, Chris, *1st Assistant Chief*
Towslee, Mark
Walker, Geoffrey
Ward, Jonathan
Welsh, Scott
Wilcox, Gary

*Respectfully submitted,
Philip Bourn, Fire Chief*



Lee Krohn

Investment Advisory Committee

Although the economy started to improve in 2011 it still remains in guarded condition at year end. After huge volatility relapses, the S & P 500 index ended 2011 where it started. Smaller and mid-cap stock closed the year down 4.2% and 1.7%, respectively. Fear over Europe and slowing growth in China dragged foreign stocks down 11.8%. High-quality bonds were on the other side of the volatility, with sharp flight to safety rallies that helped net the Total Bond Market Index a 7.6% gain.

The Investment Advisory Committee met during 2011 to monitor and consider changes to Group A and Group C investment portfolios as well as outside money managers of the Group B funds.

Group A Funds – (\$199,868) and Group C Funds – (\$130,664) at calendar year end were managed in-house by the committee and are invested in cash and cash equivalents, fixed income and exchange traded funds.

Group B Funds – (\$2,775,581) at calendar year end are managed by Johnson Advisors, LLC and are invested in equities, fixed income, cash and cash equivalents.

*Respectfully submitted,
David Fielding, Chair
Investment Advisory Committee*

Listers Board

We continue to study the market sales data and its relationship to our assessed values. Until the market stabilizes, we will continue to monitor the data and make adjustments where we have adequate information to support a change.

The chart below shows a dramatic decrease in the number of land sales and commercial sales while condos and residential sales have leveled off both in number and median value.

We continue to work with the data we have to maintain assessments that are consistent and equitable for all taxpayers. As always, we thank our property owners for their understanding and cooperation as we strive for assessment equity.

Our office is open Monday to Friday 8:00 am to 4:30 pm.

MANCHESTER PROPERTY TRANSFERS 4/1/08 - 1/30/12					
(Does not include auctions and foreclosures)					
					(10 months)
	2008	2009	2010	2011	2012
Commercial					
# of Sales	14	9	3	8	4
Median Sales	\$725,000	\$540,000	\$435,000	\$399,000	\$533,750
Land					
# of Sales	16	7	2	6	1
Median Sales	\$183,750	\$200,000	\$250,000	\$167,500	\$150,000
Condos					
# of Sales	15	18	15	11	12
Median Sales	\$350,000	\$312,500	\$225,000	\$253,000	\$276,250
Residential					
# of Sales	65	31	42	37	36
Median Sales	\$325,000	\$385,000	\$405,000	\$439,000	\$407,500
Combined					
# of Sales	110	65	62	62	53

*Respectfully submitted,
Joyce Scribner, Chair, Perry Green, Pauline Moore*

Parks and Recreation

During 2011 the Manchester Parks and Recreation Department focused on offering quality programming and expanding on existing programs. The winter of 2011 brought changes in the administrative staff at the Manchester Parks and Recreation Department. We hired two part time Recreational Specialists to assist with program and special event delivery. This will enable the department to have more flexibility with staffing and program development. We also kept the administrative offices at the Dana Thompson Memorial Park for the winter months allowing us to monitor the park and be on site for any programming needs.

The spring of 2011 featured Burr and Burton Academy Lacrosse, the Equinox Lacrosse Jamboree, Burr and Burton Academy Tennis, Baseball, Little League Baseball, a Manchester Parks and Recreation Easter Egg Hunt with approximately 200 children participating, and preparation for the opening of the pool and summer programming.

During the summer of 2011, the swim team registered over 96 participants hosting several meets at the pool. The MPR Swim Instructors taught over 300 children how to swim. The pool saw an average of 200 people swimming on a daily basis. Summer camp introduced riding, cooking, photography, swimming, sports and hiking to over 100 children over the course of the seven week program.

In the fall of 2011, the Dana Thompson Memorial Park hosted Burr and Burton Academy Football and Soccer on both Applejack Field and on the other playing fields at the park. The Manchester Youth Soccer also called the Rec Park home for games and practices along with Equinox Football and Southern Vermont Storm football.

The Manchester Parks and Recreation registered and offered a quality basketball program for 115 children and 14 volunteer coaches. The teams range from kindergarten to 6th grade with practices and games with area schools. The Manchester Parks and Recreation also offered opportunities to partake in the IEA team with Pond Hill Stables. We had two Burr and Burton Academy students that rode and showed on the team against regional barns across New England.

Other fall and winter programs that were offered included American Red Cross Babysitting, Wreath Making, and Knitting.

During the fall of 2011, the Town of Manchester organized a committee of Manchester residents to review the current status of the pool building. The committee hired

Bread Loaf Corporation to assist the group with a conceptual design of a possible new building. We are awaiting the Selectboard's response for possible bond vote by the residents of Manchester.

We are continually striving to offer programs and facilities to meet the needs of the Manchester community. Please feel free to offer suggestions or volunteer to assist us in our mission.

*Respectfully submitted,
Liz Ambuhl, Director*

Planning and Zoning

Planning Commission's primary work effort was the state mandated update to the Town Plan. The Conservation Commission was helpful in offering suggestions and recommendations to help improve this document and work product. We also put significant effort into an overhaul and update of our industrial district bylaws in order to help ensure that these districts are more consistent in use and intent and to ensure that we can accommodate appropriate types of businesses that are likely to be interested in Manchester. These bylaws, along with updates to our flood hazard bylaws as required by FEMA, were adopted by the Selectboard at the end of the year. We anticipate that the updated Town Plan will be adopted by May of 2012.

We also note that while not a project under local jurisdiction, we understand that the state continues to move forward with its plans to remove Dufresne Dam in 2012.

Design/Development Review: The Design and Development Review Boards had another interesting year. Despite the difficulties encountered in various sectors of the economy, there remains much interest in Manchester and a number of positive indicators and activities continue to come our way. Many of these are noted in the report on economic development. Also of interest is the construction of an entirely new timber frame visitors center at the summit of Mount Equinox. This will replace the former Inn with a somewhat smaller structure more fitting for a forested environment. New ideas are being proposed for redevelopment at Highridge Plaza; the former Buckley's Garage will be renovated for an entirely new use; Brook Valley Appliance and Bennington Furniture have reinvested in property and their businesses; issues related to the Habitat for Humanity project were resolved; and while many other existing businesses worked hard to maintain and enhance their vitality, the year also saw a number of small, local businesses open their doors in existing buildings. The ongoing renovation and expansion at 39 Bonnet Street should also help bring new vitality to the downtown.

Overall, the DRB process continues to work well. It allows the Planning Commission to focus on long-range, big picture issues and development applications to be reviewed in an effective and efficient manner. We keep each Board informed of the other's questions and issues, so that we're all working together for the common good.

Youth Initiative: We are already entering our fifth year of experience with student members on many Town boards. This continues to be a great success with the students becoming more comfortable as active participants and the boards actively seeking the students' thoughts and insights on matters small and large. It remains a learning experience for applicants, who must remember to address the students as legitimate participants in our process. Perhaps the most interesting part of this experience is that here, it is now accepted as just a normal part of both board dynamics and the decision making process (although it is still seen as something quite unusual in most other places).

It's wonderful to live and work in a community that supports such open, welcoming, and creative approaches to governance.

With grateful thanks to our many volunteer Board members, and to the community at large, for your work, help, and support in service to our community. Working together, our efforts build and strengthen community, and make a real difference in Manchester's health and vitality.

E-911: Please be sure that your E911 street address is posted in a visible location on your building and property! It is required by Town Ordinance, and is essential in helping emergency services find you when you need us most. The life you save may be your own.

*Respectfully submitted,
Lee A. Krohn, AICP
Planning Director, Zoning Administrator, and E-911 Coordinator*

Police Department

As your new police chief, I find the experience both fulfilling and challenging. I am honored that the community has entrusted me with their safety as my responsibility.

In 2012, we are moving forward with plans to make the MPD a more efficient and effective police force. I am enhancing our intelligence-led policing ability by implementing a number of technology and training initiatives. I look forward to developing a closer partnership with the community and businesses.

I hope to establish closer relationships with our neighboring law enforcement and emergency service providers so that together we will provide better services for our communities.

I believe that early intervention is a key component in preventing juvenile delinquency, thus making our participation in the education of our youth important.

As a resort community, our tourists need to feel welcomed, safe, and appreciated. While Manchester is a wonderful place to live and vacation, it is not without crime. Vermont is seeing an increase in drug usage and property crimes such as burglary. It is very important for the community to keep watch on our neighbors and immediately report any suspicious activity to the police.

Working together we can make Manchester the safest community in which to live, work and play.

*Respectfully submitted,
Michael Hall, Chief of Police*



Lee Krohn

Officer Paul McGann

Sewer and Water Department

In two-thousand and eleven, both the Water and Sewer Departments worked on a number of improvements. We have completed the installation of a new eight inch water main on Franklin/Dillingham/Williams Streets. We relined the sewer mains at a large savings compared to replacement on these same streets. Highland Avenue water main installation was also completed. The sewer main on the steep hill of Highland Avenue was replaced due to the condition and the rest of the sewer main was relined to Barnumville Road.

Two six inch pressure reducers that feed water from the high pressure main to the low pressure main have been replaced with newer models for better fire protection in the pressure reducing vaults. The new installation was done with a dismantling joint for future service or replacement if needed. We are looking into developing a water model and updating the ISO rating for Fire protection for the Town and Village water system. Our goal is to help lower insurance rates for all.

Irene was devastating to us as water mains were washed out on Rootville Road and Richville Road with numerous main breaks. We lost the use of one water tank on the end of Rootville Road. Most of the repairs have been done except for one river crossing on the old four inch Richville Road main. There are private eight inch water mains in the Hayes' gravel pit that are still out of service.

The Sewer Department had a lot less damage at the new Sewer Pump Station as the upgrade performed very well. The on going clean up lasted all summer for some. This was a very costly storm for all departments.

*Respectfully submitted,
Dave F. Sheldon, Superintendent*



Lee Krohn

Town Clerk's Office

2011 certainly was quite the year. Vermont endured an earthquake, a tornado and a flood! Vermonters are truly "Vermont Strong" and our brave little State proved that once again. We are indeed fortunate to live in such a special place.

Our Police, Fire and Rescue Departments and our Town crews certainly served above and beyond during the "Irene" experience. We are fortunate to have them all.

Passports and DMV renewals continue to be popular services of this office. The purchasing of Fish and Wildlife licenses and free notary services also remain popular.

Many people wonder...just what does a Town Clerk do? Well, let me assure you, we do much more than dog licenses. We are the keepers of ALL the records of the Town. We manage elections, keep the voter checklist up to date and accurate, we record all births, deaths and marriages, we issue marriage licenses, fish and game licenses, Green Mountain Passports, US Passport applications, record all land deeds, mortgages, liens, handle all tax appeal and abatement requests and much more. Being a Municipal Clerk entails a myriad of duties. It's a wonderful profession.

I'd like to thank my assistant, Anita Sheldon, for checking in her first bear this year, a task that she was not looking forward to. Yes folks...we're a big game reporting station as well. If you have not met Anita yet, please stop in and say hello. I'm lucky to have her as my Assistant Town Clerk.

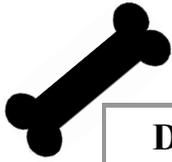
Hours for the Town Clerk's office are as follows:

M, T, F 8:00 a.m. to 5:45 p.m.
W, TH 8:00 a.m. to 6:00 p.m.

It is an honor to serve as Manchester's Town Clerk and an honor and a privilege to live in Vermont. I'll close quoting Calvin Coolidge:

"Vermont is a state I love. I could not look upon the peaks of Ascutney, Killington, Mansfield and Equinox, without being moved in a way that no other scene could move me. It was here that I first saw the light of day; here I received my bride, here my dead lie pillowed on the loving breast of our eternal hills.

I love Vermont because of her hills and valleys, her scenery and invigorating climate, but most of all because of her indomitable people. They are a race of pioneers who have almost beggared themselves to serve others. If the spirit of liberty should vanish in other parts of the Union, and support of our institutions should languish, it could all be replenished from the generous store held by the people of this brave little state of Vermont."



Dog license are DUE on April 1st, 2012. Fees increase SIGNIFICANTLY on April 2nd. Please license your dog today!



Ioana Drew

Karl Wayne Spence the peekapoo

*Respectfully submitted,
Linda Spence, CMC/MMC, Manchester Town Clerk*

Births

Girls	19
Boys	10
Total	29

Of the 29 births, 21 occurred in Bennington, VT, and 8 in Rutland, VT.

Marriage Licenses

New York	29	Georgia	2
Manchester, VT	20	Kentucky	1
Connecticut	13	Louisiana	1
Massachusetts	12	Maryland	1
New Jersey	8	Nevada	1
California	6	New Hampshire	1
Pennsylvania	6	North Carolina	1
Ohio	3	Oregon	1
District of Columbia	2	Rhode Island	1
Florida	2	Texas	1
Illinois	2	Washington	1
Virginia	2	Wisconsin	1
Alaska	2	Israel	1
Arizona	1	Hong Kong	1
Colorado	1		
	Total		123

Deaths

Females	40
Males	22
Total	62

Transportation Initiative Committee

2011 saw important efforts and progress toward completing final plans for the Junction Roundabout project, and gaining approval of legal documents with all four utilities (Comcast, CVPS, Fairpoint, and Level 3) related to relocating overhead utilities. The goal remains putting the project out to bid in early 2012 and to move forward from there.

*Respectfully submitted,
Ron Mancini, Chair*

Tree Warden and Committee

It was a relatively quiet year in this arena. Careful analysis and input was offered into plans for trees along Main Street as part of the roundabout project, and guidance was offered regarding tree removal along part of the Beartown Road on Mount Equinox related to a logging project and proposed upgrades to a short stretch of public road. The Committee also participated in discussions about improvements at the Dana L. Thompson Memorial Recreation Area; specifically the planting of trees along the back side of the old horse track to help offer shade to walkers and runners using the recreation path. We hope these trees will be planted in 2012.

*Respectfully submitted,
Lee Krohn, Tree Warden*

Section Six: Annual Reports

MANCHESTER SCHOOL DISTRICT

Superintendent of Schools Report

There were significant staffing changes at the administrative level during the 2010-2011 school year. Jean Ward, BRSU Director of Curriculum, Instruction, and Professional Development, retired as did James Merryman, the long-serving principal of The Dorset School. Jackie Wilson, the principal of MEMS, moved to the central office to fill the Curriculum vacancy created by Jean Ward's retirement, and Wayne Flewelling, a BRSU special education director, left the organization to become the special education director in a neighboring supervisory union. Rosanna Moran was hired to be the principal of The Dorset School, and Sarah Merrill moved up from the assistant principal position at MEMS to become principal. Brenda MacDonald was hired as the new special education director, and John Dawson was hired as the Director of Instructional Innovation, a grant-funded position charged with advancing the utilization of technology in our schools.

Our districts continued their work in navigating Act 153, a law that promotes the voluntary merger of school districts and requires the centralization of certain services at the supervisory union level. The BRSU board established a governance committee to address the voluntary merger aspects of the law. This committee had two focus areas: 1) anticipating the integration of the Mountain Towns Regional Education District (Landgrove, Londonderry, Peru, Weston, and the Floodbrook School) into the BRSU on July 1, 2013, and 2) commissioning an internal Phase I governance study among our nine BRSU districts. The vote on the Mountain Towns RED and its assignment to the BRSU is scheduled for the winter of 2012. A related issue pertains to the Winhall Town School District which is pursuing a feasibility study for joining the BRSU in 2013. I believe the integration of these districts into the BRSU will not only lower administrative costs, but also allow us to better leverage regional resources to expand learning opportunities for students.

The work surrounding the required centralization of services under Act 153 continues to move forward as well. Business services have been consolidated into the supervisory union office saving Manchester and Dorset over \$30,000 and \$15,000 per year respectively. A common collective bargaining process with our six teachers unions was initiated in the winter of 2010 with the goal of

achieving a single teachers contract. Work on the centralization of special education and transportation services has been deferred until the 2012-2013 school year in order to better understand how these services might work in a reconfigured supervisory union with the potential additions of the Mountain Towns RED and Winhall.

Considerable progress was made in the area of instructional technology systems. We deployed a supervisory union-wide student information system with a common approach to report cards. This should serve our districts well as we transition to the new Common Core curriculum standards. We also implemented a new learning management system that will expand the curriculum, extend classroom activities beyond the school day, create greater opportunities for students and teachers to collaborate with their peers, and improve communication between parents and teachers. We are planning on deploying a fiber optic network with high speed Internet access among our schools and to the Central Office on July 1, 2012. This network will be built as part of a federal initiative to expand bandwidth access in Vermont. In this network, our schools will function as "anchor institutions" as part of a larger economic development strategy for the region.

Federal education policy as articulated through the No Child Left Behind Act continues to be a drain on our time, attention, and dollars. Vermont has applied for a waiver from its provisions, but I am concerned the direction of Federal education policy remains misguided, and ultimately will do more harm than good. As I survey the larger educational policy context, I believe our districts are well situated to articulate an alternative vision for schooling, a vision based on a respect for community, a dedication to high standards, and a focus on personalized learning opportunities for all students.

Thank you for your continued support of this work.

*Respectfully submitted,
Daniel M. French, Superintendent of Schools*

Manchester School District Report

On behalf of the Manchester School Board, I want to thank the community for supporting us in providing exemplary educational services to our students. Thanks also to our dedicated teachers and staff, who continue to provide a high quality of education for the children in our community. We truly appreciate all that they do to make student learning their highest priority.

This school year has been a time of change for our Board and the students at Manchester Elementary Middle School (MEMS). We said goodbye to Jackie Wilson, thanking her for all of her years and dedication to our students and wishing her well in her new position as the Director of Curriculum, Instruction, and Assessment at the BRSU. We welcomed Sarah Merrill as the new principal of MEMS and Bill Bazyk as the Dean of Students. We also said goodbye to longtime Board Member, Tom Ward. Tom was a valued and tireless advocate for MEMS and its students. We wish Tom the best and look forward to his on-going service and commitment to the district.

The Board has had to make some difficult decisions during this year's budget process, including eliminating the assistant principal position, one technology coordinator position and a middle school teacher. The Board did not take eliminating these positions lightly, but we need to be conscious of the economic climate and continue to be conservative in our budget approach.

The Board has had many discussions evolving around our Ends Policies. Ends Policies are part of Policy Governance, a comprehensive model of governance designed for non-profit organizations developed by John Carver, and is made up of three elements: the essential purposes of an organization; who will benefit from these services; and at what cost. One important point to remember as we develop our Ends Policies is that they do not include means, which are the methods of achieving the Ends. With the help of the community, our Board will develop our big picture goals, the school staff will provide the means to achieve the goals and our monitoring policies will tie together the various aspects of the process. The Board encourages you to be involved and help us with this process.

I also offer a sincere thank you to Superintendent Dan French, who as our CEO and educational leader, along with his staff, continues to bring our students and our school to the junction of high quality teaching, technology and efficiency in running our school districts.

Finally, on behalf of the Manchester School Board, I offer our appreciation for the active support of all those involved with the Manchester School District, including Friends of MEMS and our PTO. We encourage you to attend our meetings, as we wouldn't be successful without you!

*Respectfully submitted,
Deb Wraga, Board Chairperson*

Manchester School District Audit Report

The Manchester Board of School Directors engaged Jeffrey R. Bradley, CPA, Mendon, Vermont to conduct an audit of its FY'11 accounts. Copies of the audit report will be available upon completion for public inspection at the Office of the Superintendent of Schools (362-2452).

Manchester School District Enrollment-December 1, 2011

MANCHESTER ELEM/MIDDLE SCHOOL									
GRADE	RESIDENT	NON-RESIDENT		TOTAL					
PK	34	1		35					
K	39	1		40					
1	33	1		34					
2	40	2		42					
3	44	3		47					
4	39	0		39					
5	42	1		43					
6	39	4		43					
7	42	17		59					
8	48	20		68					
TOTAL	400	+	50	=	450				
GRADE	BURR & BURTON ACADEMY	LONG TRAIL SCHOOL	OTHER: PUBLIC SCHOOLS	OTHER: PRIVATE SCHOOLS	TOTAL				
9	68	1	0	4	73				
10	62	1	0	5	68				
11	51	1	1	5	58				
12	73	3	0	5	81				
TOTAL	254	+	6	+	1	+	19	=	280

MEMS Principal Report

The Manchester Elementary-Middle School has had a year marked by great changes. We welcomed eighty-eight new students this fall in grades PreK-8. MEMS continues to educate the whole child; looking to improve the social/emotional, physical and academic aspects of every student from as young as age 3 to age 14.

Administrative Structure: Beginning this year, the administrative structure at MEMS has changed significantly. The Special Education Director position moved to the Central Office, and many of the daily roles and responsibilities of the position are now managed by our special educators and the current MEMS administration. The administration consists of the Principal, Sarah Merrill and the Dean of Students, Bill Bazyk. The role of the Principal is to oversee the overall operation of the school, and most importantly, guide teaching and learning. The Dean of Students is focusing on student programming and discipline, as well as overseeing buildings, grounds and transportation operations. Last spring, Jackie Wilson accepted the job as Curriculum Coordinator for the BRSU, and we wish her the best in her new endeavor.

Curriculum: Vermont has adopted the Common Core State Standards. The mission of these standards is to provide a consistent, clear understanding of what students are expected to learn, so teachers and parents know what they need to do to help them. The standards are designed to be robust and relevant to the real world, reflecting the knowledge and skills that our young people need for success in college and careers. With American students fully prepared for the future, our communities will be best positioned to compete successfully in the global economy. MEMS is engaged in district-wide curriculum planning, implementation, assessment and professional development focusing on the adoption of these Standards.

At MEMS, we have also identified essential outcomes in the areas of literacy, math, social studies and science. These outcomes must endure over time, provide leverage for learning and a level of readiness for our students to learn new material. These outcomes guide the work of our staff each day. We are keeping our focus on these targeted areas, and we are working systematically to meet the individual academic needs of our students.

Early Education: This fall, we welcomed the addition of another PreK classroom. Early Education programming is provided for at-risk three and four-year-old children and all four-year-old Manchester residents. As our enrollment climbs to 34 students, we are able to accommodate all families who enrolled in the program. Each classroom has a heterogeneous mix of students ages three to five.

There is great educational value in providing early learning experiences for all of our children. In addition to PreK, we continue to provide an Early Outreach Literacy program for members of our community and their children from birth to age five.

Literacy and Mathematics in the Primary Grades: In grades K-4, MEMS is focusing on literacy and mathematics. We are looking to extend our current balanced literacy and mathematics programs by using a variety of best teaching practice approaches and interventions. Each grade level team uses benchmark data to determine next steps for students. Flexible grouping such as whole group, small group and individual, in these core areas (heterogeneously and homogeneously) encourages teachers to maximize learning for all students.

I-Leap in the Middle Grades: The Tarrant Institute for Innovative Learning continues to fund our I-Leap Initiative. Every student in our middle level benefits from our one-to-one technology environment, as well as the University of Vermont coursework, in which all middle level teachers engage throughout the year. The focus of the work is to guide educators and students as they enhance, personalize and create relevant learning opportunities using technology and technology tools.

Enrichment: Providing enrichment opportunities to our students has always been important at MEMS. Our enrichment opportunities can be linked to all aspects of learning; most significantly to provide ongoing positive learning experiences which increase academic success.

Rosetta Stone

Rosetta Stone is a web-based language program designed to bring a diverse language curriculum to our students. Students throughout the school are engaging in this program to enrich their classroom curriculum, tie their cultural studies to language, and as a means of learning a third language.

Homework Club

Students in grades 5-8 can participate in our daily after school homework club. Homework club is supervised by a teacher who can provide support and clarification on homework assignments in a quiet classroom space.

After School Program

Our After School Program has grown tremendously since its inception two years ago. With enrollment reaching over 30 students per day, the program brings students in grades K-6 together in a structured, supportive, social

environment. Students complete their homework, eat a nutritional snack and engage in a fine and/or gross motor activity each day. Some of the After School Program activities include: school-wide recycling and composting, visits to Equinox Terrace residents, Second Chance Animal Shelter educational programs and involvement in school-wide fundraisers.

Community Service

In the past year, our Community Service program has significantly impacted others locally, nationally and globally. The program encourages our school community to reach out and support others. Students filled the Principal's office with 970 non-perishable items during Thanksgiving week which were donated to the Manchester Food Cupboard. Over \$600 was raised in a bake sale to support the purchase of a heifer, a flock of chickens and a hive of bees through the Heifer International Program. Students and staff helped to purchase mosquito nets through the United Nations Foundation and six students and one staff member donated 10 inches or more of their hair to the Locks of Love Foundation. This past November, we held a Local Hero Appreciation assembly for all of our local Manchester heroes who helped during Hurricane Irene and throughout the days that followed.

Compost Club

This fall, our Compost Club began its next steps in our school-wide composting program. Prior to this year, the compost collected in the cafeteria was sent to a local farm. In October, the Compost Team built onsite compost bins to provide MEMS with multiple "green" opportunities and science adventures!

Communication: The MEMS administration has worked to increase communication with the internal and external Manchester community. We have embraced social media as a means of instant and direct communication, as well as the adoption of our new Learning Management System, Haiku. Haiku is a web-based system for sharing learning information, content and assessment with other students and teachers, in a collaborative approach to teaching and learning, as well as communicating with the greater community. Teachers, students and parents use this tool as a hub for learning.

Community Involvement: As always, MEMS welcomes parent and community involvement and support. The parents of MEMS have come together to rebuild the MEMS Parent Teacher Organization, and the Friends Foundation continues to provide financial support to emerging enrichment programs for our students. We are thankful for the dedication of our parents and community members

committed to the organizations that continually support MEMS. The changes at MEMS are highlighted by community partnerships through ongoing support.

The strength of our school lies with the professionals and community members who demonstrate a strong commitment to the children of Manchester. Thank you to Deborah Gould for her 25 years of service, and to Jackie Wilson, who after 15 years at MEMS, accepted a district position as Curriculum Coordinator. A special thank you to our School Board Directors: Debbi Wraga, Margaret Conner, Andy Putney, Brian Vogel and Kim Johnson, for their service. Lastly, to the taxpayers of Manchester, on behalf of myself and the entire MEMS staff, thank you for continually supporting the Manchester School District.

MEMS is providing our students with a relevant, strong and supportive educational experience. As the new Principal, I am both proud, and honored to be part of the MEMS community. I look forward to a year of continued successes and positive change.

*Respectfully submitted,
Sarah Merrill, Principal*



Lee Krohn

Burr and Burton Academy

Burr and Burton Academy began the school year in August 2011 with an enrollment of 686 students, including 182 seniors. The Board of Trustees has set the 2012-2013 per student tuition rate at \$14,450. This represents a \$350 (2.5%) increase from the 2011-2012 school year and represents the third straight year of tuition increases below the rate of inflation. In setting this tuition level, the board asks you to consider the following factors:

Quality: The board is committed to educational excellence. Our results place us in the top tier of schools not only in Vermont, but nationwide. Our average SAT scores are 120 points higher than the national average. Our AP test scores and rate place us in the top 5% of all schools nationally. 82% of the class of 2011 are college-bound: 72% to four-year colleges, 5% percent to two-year schools, and 5% on gap year programs with the intention of then going to college. Our dropout rate is virtually zero, and we remain committed to the broad range of academic, artistic and athletic offerings that make for a rich, engaging, inspiring, well-rounded high school experience. Burr and Burton will continue to attract and retain the best teachers and support them with superb facilities, equipment, and professional development opportunities.

Efficiency: Burr and Burton continues to take aggressive action to contain costs. In past years, we have trimmed our administrative structure, changed health insurance providers, refinanced debt, frozen salaries, and carefully managed headcount. We will continue to pay attention to our cost structure to ensure that each dollar is spent wisely.

Fundraising/Supplemental Revenues: Burr and Burton will continue to seek donations and generate supplemental revenues to support our academic programs. In total, we provide almost \$3 million above and beyond tuition revenue to insure the quality and breadth of our programs: \$400,000 will come from our endowment, over \$600,000 will come from annual fundraising efforts, and \$1,800,000 will come from our international program. These efforts insure that our sending towns get far more than they pay for.

Affordability to Sending Towns: The core of our mission is to serve students from our sending towns. In order to serve those students - and those communities -well, we must remain affordable. While recognizing that a certain amount of inflation is inescapable, we have done our absolute best to minimize tuition increases and thereby maintain our affordability. Our tuition remains comparable to, and even below, the per-student cost of many public schools in southern Vermont.

Mutual Reliance: Sending towns have a vested interest in a healthy Burr and Burton, and we have a vested interest in maintaining our historically strong relationships with those towns. Burr and Burton serves as a magnet for families moving into this area, a boost for real estate values, and an important economic support for local commerce. Just as Burr and Burton is a source of strength for our sending towns, our sending towns are a source of strength for this school.

We appreciate your consideration and support.

Respectfully submitted,
Mark H. Tashjian, Headmaster, Seth Bongartz '72, Chair, Board of Trustees
Barry Rowland, Vice Chair and Treasurer, Andrew Shaw '75, Secretary,
Robert Allen, Sharmen Buechner Altshuler '82, Ed Campbell '70, Michael Cohen,
Lu French, Gerry L. "Skip" Martin, Bonnie Nunn, Carol Bresko O'Connor '67,
Cindy O'Leary '74, Michael Powers '60, Sanfra Weiss, Tony Whaling, Mark Wright



Lee Krohn

Burr and Burton Academy Budget

	ACTUAL FYE 6/30/11	BUDGET FYE 6/30/12	BUDGET FYE 6/30/13
SOURCES OF INCOME			
Domestic Tuition	\$ 7,656,370	\$ 8,137,874	\$ 8,408,390
International Tuition	1,601,482	1,848,905	1,842,796
Special Education Surcharges	1,497,537	1,540,267	1,544,142
Annual Fund	707,352	550,000	640,000
Endowment	343,864	359,000	395,000
Extraordinary donation	300,000	-	-
Auxiliary Income	444,839	253,635	254,893
Total Income	\$ 12,551,444	\$ 12,689,680	\$ 13,085,221
USES OF INCOME			
Total Salaries	\$ 7,033,350	\$ 7,484,015	\$
Benefits and Payroll Taxes:			
Insurance benefits	\$ 1,319,185	\$ 1,391,377	\$
Other benefits	546,826	564,515	
FICA	520,829	564,357	
Total Salaries and Benefits	\$ 9,420,190	\$ 10,004,264	\$ 10,600,179 *
*Please note: Staffing decisions for the next school year will be finalized after town meetings. What is known at this time is the total amount of money allocated for salaries.			
Program Expenditures:			
Advertising	\$ 15,664	\$ 20,500	\$ 20,910
Building Repairs	34,125	35,000	35,700
Capital Maintenance	153,186	110,000	112,200
Debt Service	65,008	63,998	62,987
Dues & Fees	49,260	57,756	58,915
Equipment	77,438	67,866	74,675
Equipment Leases	21,209	22,687	23,022
Fuel Oil	216,083	240,000	240,000
Graduation Expense	15,244	13,825	14,102
Grant Expenses	8,014	7,700	7,854
Insurance	81,893	93,235	92,446
Legal Services	14,288	19,750	20,145
Library Books/Periodicals	6,138	9,887	10,191
Mortgage	80,545	62,372	61,867
Officials	34,835	32,677	33,331
Postage & Telephone	78,564	82,247	84,898
Printing	37,498	34,990	36,632
Professional Development	70,157	100,060	115,000
Purchased Services	473,190	493,458	486,714
Room/Board Cost	194,415	193,100	186,000
Service Contracts	118,767	116,900	120,440
Supplies	362,530	359,272	346,552
Technology	89,323	109,755	103,205
Textbooks	24,896	37,115	37,601
Transportation/Vehicle expense	80,786	76,390	81,927
Utilities	158,778	154,064	158,901
Vehicle Leases & Debt Service	148,055	195,371	193,881
Total Program	\$ 2,709,889	\$ 2,809,975	\$ 2,820,094
Total Expenditures	\$ 12,130,079	\$ 12,814,239	\$ 13,420,273
Surplus/ (deficit) before depreciation	421,365	(124,559)	(335,053)
Depreciation	1,041,279	985,248	1,030,200
Net surplus/(deficit)	\$ (619,914)	\$ (1,109,807)	\$ (1,365,253)

Section Six: Annual Reports

NON-PROFIT ORGANIZATIONS & GOVERNMENT AGENCIES

Bennington Area Habitat for Humanity

Bennington Area Habitat for Humanity (BAHfH) is the local affiliate of Habitat for Humanity International, an organization aimed at eliminating sub-standard housing worldwide. Habitat has built over 500,000 homes worldwide, housing more than 2.5 million people. BAHfH, is working in all of Bennington County to provide safe, decent, and affordable housing in partnership with families who otherwise would not have access to sufficient housing. Partner families are selected based on their need for housing, their income (30-60% of the area median income), and their credit rating. Each family must pay back a 0% mortgage to Habitat (with mortgage, property tax and insurance tailored so their total housing payments are never more than 30% of their income) and each person over 18 must commit 250 hours of sweat equity. Each new mortgage payment increases our ability to help more area residents. BAHfH is locally run and locally funded. Ninety percent of the money raised goes directly into building affordable housing in Bennington County. With the exception of some contract services, Habitat homes are built by volunteers from neighboring towns. Area businesses and service providers help with building, and by donating materials and financial support.

Due to the support we received from area towns, businesses, houses of worship, and individuals, this has been a tremendously productive year for Bennington Area Habitat for Humanity. We finished our 12th home this spring. This marked the first time that we were able to build two homes in one fiscal year. On the house just completed, over 128 different people worked at least one day. This summer, we implemented a program called *A Brush with Kindness*, enabling us to complete small repairs to improve the safety of homes owned by low-income residents. We made repairs to four homes (two in Bennington, one in East Arlington and one in Manchester). We received a Capacity Building Grant from the U.S. Department of Housing and Urban Development enabling us to hire our first ever employee, an executive director, with the goal of increasing our capacity to help more families.

Our biggest news is that we purchased 11 acres of land on Jennifer Lane in Manchester. In October we started the first home to be built by BAHfH on this land and this summer we plan to begin our second home. We welcome visitors to our build sites every Wednesday or Saturday, while construction is in progress, and we encourage all of

you to stop by either to volunteer or just to see the inspiring work being done by people of all skill levels, backgrounds, races and religions. For more information about our projects, please visit our website www.benningtonareahabitat.com.

We are most grateful for the Town of Manchester's continued support and hope we can count on your assistance in the future. Together, we are making a significant difference in the lives of hard-working, low-income area residents.

*Respectfully submitted,
Monica Knorr, President, Board of Directors*

Bennington Coalition for the Homeless

The Bennington Coalition for the Homeless gratefully acknowledges the Town's appropriation in support of the programs and services offered to homeless families and individuals at the 6 Bank Street Shelter, the McCall Street Apartments and Thatcher House.

The Coalition for the Homeless provided transitional housing to 93 people this past year. In addition to shelter, the Coalition assisted families through a housing sustainability grant which allowed us to assist with back rents, utility disconnects, security deposits and first month rent for an additional 226 households who were at risk of losing their housing or utilities or who were attempting to secure housing. BCH continues to provide a wide range of services and support to homeless families and individuals in Bennington County and continues to expand our housing and services as the need grows. This year we are managing one additional property which allows us to provide transitional housing in 6 more units, assisting small families with affordable rents and programs that will move them toward permanency and self-sufficiency. As transitional housing stays become longer for many, we maintain waiting lists and struggle to shelter all those who are without housing. This coming year we will open an overnight warming space for those who need to come indoors. This will allow us to provide an unmet need in Bennington County.

The Bennington Coalition for the Homeless conducts an annual homeless count each January and identified 366 individuals in Bennington County who were homeless on January 26, 2011.

*Respectfully submitted,
Kendy Skidmore, Executive Director*

Bennington County Regional Commission

The Bennington County Regional Commission (BCRC) works with and on behalf of its member municipalities to build strong, resilient, and sustainable communities, to foster economic prosperity, and to promote a high quality of life for residents of the region.

In addition to its ongoing role in supporting the comprehensive and land use planning work of local planning commissions, zoning administrators, and other boards, the BCRC continues to conduct regional transportation, energy, environmental, solid waste, and emergency management planning, and to offer assistance to municipalities as needed in all of those areas. The BCRC also regularly conducts and sponsors public meetings and workshops throughout the region. More information on these programs can be found at www.bcrvt.org.

Of particular note during the past year was the BCRC's role in responding to damage caused by Tropical Storm Irene. In response to a request from the state, the BCRC and other regional planning commissions in affected areas coordinated and expedited support for local road and bridge recovery efforts, provided assistance with funding requests to FEMA and FHWA, and provided direct assistance with river restoration planning.

In recognition of the challenging economic times and the changing needs of our communities, in the coming year the BCRC will be establishing a new community development program that will work with local governments and organizations to develop resources that are needed to support sustainable communities and local economic development efforts.

*Respectfully submitted,
Jim Sullivan, Director*

BROC-Community Action in Southwestern Vermont

BROC – Community Action in Southwestern Vermont would like to take this opportunity to thank the citizens of Manchester who have supported our agency at Town Meeting over the years. BROC continues to experience a large number of low-income individuals and families coming through our doors each day.

Last year, BROC helped meet the basic needs of 495 individuals in the Town of Manchester, as well as worked with 6 homeless individuals to find housing. In addition, BROC weatherized the homes of 2 individuals through our Weatherization & Energy Conservation Program as

well as 2 individuals who received solar hot air or hot water panels through the Sustainable Energy Resources for Consumers grant, and BROC's Micro Business Development Program (MBDP) worked with 6 Manchester residents interested in starting or expanding a small business. BROC also created several new partnerships and collaborations throughout the year with local organizations and businesses to help raise food for our emergency food shelf; as well as to help raise much needed funds so that the needs of our neighbors continue to be met.

With your help, BROC is able to help many families facing the difficult decisions on how to make their budgets work with economic instability and continuing rising prices. Sometimes being able to access a few meals from BROC or having a dry, warm place to stay at night can make all the difference.

*Respectfully submitted,
Linda G. Rooker, Executive Director*

Center for Restorative Justice

This past year has been one of growth and refinement for the Center for Restorative Justice (CRJ): growth in some exciting new programming and refinement in improving our ability to help at-risk youth. Along with our many programs for adolescents such as Court Diversion, Juvenile Restorative Probation Program, Street Checker Program, Pre-Charge Programs, and Teen Alcohol Safety Program, CRJ has expanded its work with young children as well as adults.

With young children, CRJ now is focusing efforts to address truancy issues. This past year, CRJ worked with students as young as second grade whose chronic truancy issues were keeping them from being successful in school. One example of CRJ's effective new programming is the case of one young student who was referred to CRJ with an excess of 50 tardy and truant days. After CRJ began working with the student and family in the spring, the student was tardy only one day for the remainder of the school year.

CRJ expanded its programming with adults this past year as well. In September, CRJ took over the coordination of Bennington County's Reparative Probation Program. This program is for individuals who have been sentenced to probation by Criminal Court with one of their probation conditions to attend a Reparative Panel and complete conditions set by trained community volunteers. Another expansion of adult services is a new reentry program for young adults returning to the community from incarceration. This new reentry program uses a Circle of Support and Accountability (COSA) where community volunteers commit to supporting an individual for at least one year

on a weekly basis, to become a successful, productive citizen.

CRJ also refined its work with at-risk youth and now uses the Youth Assessment and Screening Instrument (better known as the YASI) to help inform case managers of important risks, needs, strengths and protective factors facing adolescent clients. This information is helping shape more meaningful and effective restorative contracts.

In closing, it is important to note our positive impact and programmatic success would not be possible if it were not for the many dedicated CRJ community volunteers. Over fifty volunteers work with CRJ within our many programs and commit to over 1,000 volunteer hours each year. Anyone who is interested in learning more about ways to volunteer with CRJ, please visit our website at www.bcrj.org.

Thank you very much for your continued support.

*Respectfully submitted,
Leitha Cipriano,
Executive Director*

Green Mountain National Forest

This year was tough due to damage caused by Tropical Storm Irene. Like many Vermont towns, the Green Mountain National Forest (GMNF) was also hard hit by the storm. Emphasizing public health and safety concerns, the Forest Service temporarily closed the forest after the storm so employees could clear and assess impacted roads, trails, bridges and facilities. We have come a long way since Irene and many of our roads and trails have been repaired. We anticipate making additional repairs to roads and trails that remain closed and we will be working with our many partners to design and plan for the next construction season. We thank you for your support and confidence as we do our best to bring the Forest back to pre-Irene conditions.

We are proud that GMNF is part of Vermont and part of your town. It is truly one of Vermont's treasures and the largest contiguous public land area in the state. Our staff works hard to achieve quality public land management under a sustainable multiple-use management concept to meet the diverse needs of the people in your town as well as all of those who visit every year. Here is a summary of activities in your National Forest during FY 2011:

Land Acquisition: 1,245 acres were acquired in Arlington, Readsboro, Shaftsbury and Wilmington.

Heritage Program: In partnership with the Vermont Ar-

chaeological Society (VAS), Green Mountain Club, and UVM's Consulting Archaeology Program, the Forest sponsored a prehistoric excavation along the Mt. Tabor / Wallingford town line at Little Rock Pond. Over 100 person days were volunteered by these groups and the public to recover quartzite artifacts and to help construct a new trail shelter.

Road, Dam, and Facility Construction & Maintenance:

In cooperation with local towns, Regional Planning Commissions, VTrans, and local contractors, the GMNF Engineering staff had a very successful year maintaining and repairing many roads, trails, and other facilities and completion of most all of our Recovery Act funded projects. Some highlights are as follows:

Tropical Storm Irene Recovery: Coordinated with and assisted many towns and the State in initial storm response including use of temporary bridges and engineering inspection services as well as funding and more extensive aid to towns on designated Forest Highways in Sunderland and Wallingford. Engineers inspected 167 (148.5 miles) Forest roads of which 37 (72.72 miles) had to be closed due to flood damage. They secured supplemental FY11 emergency funding at the end of September for road and dam repairs and completed all funded work including repairs to Lefferts dam and trails in Chittenden, and reopening of 23 (53.25 miles) of the Forest roads closed due to flood damage including several significant roads used as snowmobile corridor trails in the winter.

Other types of projects included: Forest Road Transportation Planning, Forest Facility Improvements & Maintenance, Forest Road Cooperative Aid to Towns, Forest Road Maintenance and Improvement Projects, Road-Stream Crossing Improvements.

Recreation Programs: included repairs to trails and infrastructure such as bridges, partnering with Vermont Association of Snow Travelers (VAST), Vermont Youth Conservation Corp (VYCC), the Vermont Mountain Bike Association (VMBA), the Green Mountain Club (GMC), the Catamount Trail Association (CTA), the Moosalamoo Association, and many more. We thank the hard-working volunteers and organizations for helping us to rebuild after Tropical Storm Irene and helping us provide a quality recreation experience consistent with an environmental stewardship ethic.

Fisheries Habitat Improvement: Much was done through cooperative efforts between GMNF and other Federal and State agencies, NGOs and citizen volunteers with a shared goal of enhancing or restoring fish populations and habitat in streams and ponds throughout the Forest. GMNF stocked six remote, high elevation ponds with over 25,000 fingerling brook trout to provide high quality fishing for anglers in the towns of South Walling-

ford, Mt. Tabor, Peru, Sunderland, and Stratton. The Town of Sunderland also received over 5,000 catchable size brook trout in two accessible ponds. We also stocked two accessible ponds in Peru and Rochester for our annual Youth Fishing Derbies which drew over 150 participants. In addition, we stocked Atlantic salmon fry into 13 streams totaling over 80 miles in the towns of Granville, Hancock, Rochester, Pittsfield, Stockbridge, Bethel, Peru, Londonderry, Weston, Landgrove and Mt. Tabor, and also monitored juvenile salmon populations in streams in each of these towns. We restored fish habitat in Ten Kilns Brook in Mt. Tabor and both Clark Brook and Patterson Brook in Granville. Brook trout habitat was improved by replacing old culverts with fish-friendly structures (bottomless arches) in, Ripton and Weston.

Forest Vegetation Management: 2011 was busy with vegetation management.

- GMNF awarded Stewardship Timber Sale Contracts to improve forest health and wildlife habitat; the Cobb Hill North Sale in Ripton / Lincoln, the Alpaca Sale in Winhall, the Old Mill Sale in Ripton. We also awarded two small timber sale contracts, the Return to Peabody Sale in Weston and Hapgood Pit in Peru. In all, GMNF sold 8,083 CCF of timber in contracts and permits (roughly 5.1 million board feet).
- Administered contracts to prepare sites for reforestation on 317 acres and thinning / release on 179 acres to improve forest health of young stands.
- Volunteers and staff planted 6 acres with 1600 red oak seedlings grown from local acorns in Peru.
- Provided maple tapping in Lincoln, Stockbridge, Pomfret, Wilmington and Mt. Tabor.
- Conducted a prescribed fire to control competition in a planting area for red oak in Peru.
- Met with selectboards and school supervisory unions on stewardship projects.
- Initiated an environmental analysis and public scoping for the Dorset Peru Project in Bennington County. This allows for public involvement and feedback on a proposed project which we hope to complete in June 2012. It involves about 307 acres of wildlife habitat improvements, 2534 acres of timber harvest, and 90 acres of timber stand improvement and 1439 acres of site preparation, along with trail work and fisheries habitat improvement, and measures to control invasive plants.
- Awarded a forest inventory contract for about 4,000 acres of forest south of Route 9.
- Provided permits for approximately 411 cords of firewood, 274 Christmas trees, 4 tons of conifer boughs and 200 lbs of mushrooms for public consumption.
- Continued working to restore native trees (butternut and American chestnut). Fenced in an area in Brandon to plant butternuts that appear to be resistant to

butternut canker disease. Cultured seedlings from disease resistant trees found on state, private and National Forest locations can cross-pollinate here.

- Partnered with Vermont county foresters on a variety of natural resource management activities.
- Created jobs by monitoring and controlling invasive pests across the state of Vermont and on the National Forest. Conducted surveys, trained field crews, contractors and campground interpreters, bought firewood to exchange with campers bringing firewood from out of state into Vermont State campgrounds. We also coordinated invasive insect surveys and control efforts through a "Don't Move" firewood program and with the forest health experts from the Forest Service's Durham, NH Field Office.

The Green Mountain National Forest is greatly involved with many other projects including: environmental planning, watershed improvement, wetlands mapping, forest ecosystem monitoring, fire activities, conservation education. For a complete summary report please contact the GMNF.

Forest Service Offices in Vermont:

Offices are open Monday - Friday 8:00 am to 4:30 pm.

- Rutland—Supervisor's Office (ph: 802-747-6700)
- Rochester—Ranger Station (ph: 802-767-4261)
- Manchester—Ranger Station (ph: 802-362-2307)
- Middlebury—Ranger Station (ph: 802-388-4362)

Contacts:

Becky Ewing, Acting District Ranger, South Half - Manchester Ranger District (ph: 802-362-2307)

Greg Smith, District Ranger, North Half - Rochester & Middlebury Ranger Districts (ph: 802-767-4777)

Coleen Madrid, Forest Supervisor (ph: 802-747-6704)

*Respectfully submitted,
Becky Ewing, Acting District Ranger, Manchester Ranger District
Greg Smith, District Ranger, Rochester, Middlebury Ranger Districts
Colleen Madrid, Forest Supervisor*



Lee Krohn

Green Mountain RSVP and Volunteer Center

Green Mountain RSVP and Volunteer Center (Retired and Senior Volunteer Program), part of the Corporation for National and Community Service – Senior Corps, is a nation-wide program for people age 55 and older who wish to have a positive impact on the quality of life in their communities. Through meaningful and significant use of their skills and knowledge, they offer their volunteer service to non-profit and community organizations.

For 39 years RSVP in Bennington County has been helping local non-profit and civic organizations by recruiting and placing volunteers to meet community needs. Volunteer Center offers the same involvement to community-minded people under age 55. Green Mountain RSVP & Volunteer Center serves as a clearinghouse of opportunities and we view people, especially seniors, as our most valuable resource. We work hard to ensure that volunteers contribute their time, energy and skills to programs that have a significant, positive impact on the quality of life in Bennington County.

Bone Builders (osteoporosis prevention exercise classes), Seniors for Schools & America Reads (helping young students read), and TeleCare (calling homebound elders) are three of the important programs RSVP sponsors in Bennington County. Our volunteers continually address community concerns such as health and independent living for elders, literacy, emergency preparedness and the needs of lower-income citizens.

In the Manchester area, 47 RSVP volunteers served 2,317 hours last year at the AARP Tax Aide Program, Equinox Terrace, the Manchester Senior Nutrition Program, the Mark Skinner Library, Hildene, Manchester Health Services and The Bennington Area United Way. They also served at Southwestern VT Medical Center Hospital, Meals on Wheels and Head Start. RSVP volunteers lead 2 Bone Builders classes in Manchester. Throughout Bennington County, 287 volunteers gave 31,788 hours of service last year to 87 different organizations.

It is the generosity of the voters of Manchester that allows RSVP to continue these excellent programs that benefit so many Manchester residents.

*Respectfully submitted,
Patricia M. Palencsar, Executive Director*

Integrated Solid Waste Applications Program

The ISWAP Towns (Arlington, Dorset, Manchester, Rupert, Sandgate and Sunderland) continue to contract with the Bennington County Regional Commission for the management of Household Hazardous Waste and Conditionally Exempt Generator Waste collection events. Proper collection and disposal of these materials protects the environment and public health and safety. This year, one event was held in Arlington and another in Dorset. A total of 308 households and two businesses from the six towns attended the events.

In addition to household hazardous and conditionally exempt generator waste, the 2011 events included collection and free disposal and recycling of electronics and Freon-containing appliances. Residents of the participating towns recycled their computers, televisions, refrigerators, freezers and fluorescent light bulbs at these events. The Vermont E-Cycling program, initiated in 2011 provides for the collection of computers, monitors, printers, computer peripherals, and televisions, regardless of brand, age or condition, for consumers, charities, school districts, and small businesses that employ 10 or fewer individuals. Free collection locations have been located throughout the state and operate year-round. Other electronic devices are also accepted at these locations, though there may be a fee to dispose of those items.

To comply with state requirements, the Towns of Arlington, Dorset, Manchester, Pownal, Rupert, Sandgate, Shaftsbury and Sunderland implement actions identified in the Solid Waste Implementation Plan (SWIP). This plan was approved by the Vermont Agency of Natural Resources in 2008 and will need to be updated once the state solid waste plan is finalized. BCRC is under contract to the eight towns to implement actions identified in the SWIP.

BCRC continues to assist the ISWAP Towns with various solid waste and hazardous waste issues, and manages the financial aspects of recycling at the Northshire and Sunderland Transfer Stations on behalf of the Towns.

*Respectfully submitted,
Michael S. Batcher, AICP, Regional Planner*

Manchester Rescue Squad

Manchester Rescue Squad (MRS) is a non-profit organization that provides your community and surrounding communities with emergency medical services. MRS is funded by appropriations from the towns we serve, donations, billing of patient's medical insurance and a yearly subscription drive. Even with this, we find it difficult to keep up with the daily expenses incurred while providing you this service.

We provide the communities we serve with paramedic level service and strive to keep abreast of the ever changing medical technology available for the pre-hospital setting. MRS prides itself with having the most technologically advanced equipment available.

In fiscal year 2011 MRS had the following responses;

Manchester	708	Rupert	8
Dorset/E. Dorset	184	Winhall	6
Danby	72	Mutual Aid	44
Mt. Tabor	6		

Total calls FY 2011: 1,028

In addition to providing emergency medical coverage, MRS also provides education to the community in the form of CPR, AED (Automated External Defibrillation) and First Aid courses.

The continued support of the towns that we serve is paramount to our success, both financially and through membership. If anyone is interested in becoming a member of Manchester Rescue Squad, or attending any of our offered courses, please contact MRS at your convenience.

We are located at 6041 Main Street, in the Public Safety Building, and can be reached by phone at 362-1995.

Respectfully submitted,
Michael Casey, CCEMT-P, Chief Operations Officer



Lee Krohn

Manchester Rescue Squad 2011-2012 Budget

Aug '11 - Jul '12

Income

4000 · Patient Med Ins. Receipts	325,000.00
4005 · Patient Direct Payments	18,000.00
4010 · Municipal	30,000.00
4015 · Memorials	2,500.00
4020 · Gen Contributions	25,000.00
4025 · Subscription Fees	60,000.00
4051 · Classes	2,500.00
4500 · Ambulance Coverage	2,500.00
Total Income	465,500.00

Expense

5000 · Wages	290,000.00
5100 · Building Maint. & Repairs	2,000.00
5150 · Building Cleaning Supplies	1,000.00
5200 · Crew Expense	500.00
5300 · Communications/Repairs	6,500.00
5500 · Insurance	
5505 · Employee Medical Insurance	35,000.00
5600 · Mileage	250.00
5700 · Medical Equipment	10,000.00
5710 · Medical Supplies	22,000.00
5800 · Education	5,000.00
6004 · Workmen's Compensation	45,000.00
6012 · Functions	2,500.00
6020 · Miscellaneous	500.00
6033 · Educational Supplies	2,000.00
6049 · Professional Fees	80,000.00
6100 · Subscriber Mutual Aid	500.00
6300 · Office Supplies	4,500.00
6330 · Postage & Printing	1,000.00
6331 · Fund Raising Postage & Printing	2,000.00
6400 · Public Relations	1,000.00
6500 · Staff Recruitment	1,000.00
6560 · Payroll Expenses	25,000.00
6565 · Oppenheimer Funds - Company	2,600.00
6680 · Travel & Meeting Expense	1,000.00
6700 · Uniforms	4,500.00
6750 · Utilities	12,000.00
6800 · Vehicles Maintenance/Repairs	25,000.00
6890 · Gifts	500.00
6990 · Contributions	250.00
7100 · Dues & Subscriptions	500.00
Total Expense	583,600.00

Net Income

-118,100.00

Mark Skinner Library

In these rapidly changing times, coupled with economic uncertainty, libraries are needed now more than ever before. These also happen to be exciting and energizing times for the Mark Skinner Library. Membership, the services we provide, and our attendance numbers continue to develop and grow. People are increasingly turning to the library as their personal gateway, where they can access what is relevant to them—the information they need to lead better, more productive lives.

At the Library, and with help from trained and trusted library staff, community members of all ages and walks of life can find information and resources to be: a life-long learner, connected, mobile, well-read, better skilled, engaged, informed, employed, motivated, entertained, and at their own personal best...all for free to Manchester residents. There is truly something for everyone at the Library!

Some highlights:

- Check e-mail, surf, research, download and access the Internet on one of 10 public computers and free Wi-Fi
- Digital Bookshelf: Borrow and download audiobooks and e-books compatible with a variety of portable devices including iPad/iPod, Kindle, Sony Reader, and Nook
- Borrow DVDs for the weekend, five at a time and free with a library card
- See inspiring and informative speaker presentations: *First Wednesdays* events bring renowned speakers to Manchester—we are one of eight Vermont libraries selected for this humanities lecture series
- Learn a language through *Mango Languages*, offering 16 languages and interactive tools and cultural insights that make learning fun—just like Rosetta Stone but free with a library card
- Tech Tutoring & The Gadget Guru: free computer training and help with digital devices
- Borrow from a vast collection of books and magazines one could never afford to own as an individual
- Learn something new, at your own pace and from your own computer, through *Universal Class*, offering over 500 online continuing education courses, free with a library card
- **Did You Know?** Folks who live in neighboring towns choose to become MSL members: 34% of our memberships pay a non-resident fee to utilize what our community library has to offer

This only scratches the surface of what's available at the Library...don't forget *Rhyme Time for Tots* story times and *Discovery Zone* hands-on learning and craft activities

for kids, online job help tools, *Book Express* themed book boxes delivered to area daycares and *Books-to-Go* program for the homebound, *Summer Reading Program*, and conversational foreign language groups. A Mark Skinner Library card opens doors to these and so much more.

The Board of Trustees and the staff strive to make the Mark Skinner Library a vital community resource, offering free programming, services, and access to information to all residents of Manchester for their continual learning, enjoyment, and personal enrichment. We welcome your comments and suggestions, and hope you'll come and check out all that's happening at your library, and join us as we evolve to meet the ever-changing needs of our community.

Board of Trustees: Pat Bennett, Carol Berry, Donald Brodie*, Margot Larkin*, Rob Lemonik, Brian Marthage, Linda McKeever, Mike Ryan, Chris Rose; and BBA student reps: Abbey Grant, Shirah Hill-Cohen (* Town-appointed)

Staff: Betsy Bleakie, Laura Henderson, Jan Ketterer, Janet Kleinberg, Cheryl Stillson, and Cindy Waters

Hours: Su/M-closed, Tu/Th 10-6, W 10-8, F/Sa 10-4;
Phone: 362-2607; **E-mail:** info@markskinnerlibrary.org;
Website: www.markskinnerlibrary.org

*Respectfully submitted,
Betsy Bleakie, Executive Director*



"Connect with kids @ your library"
Photo courtesy of the Mark Skinner Library

Actual Aug 1, '09 - July 31,10 Actual Aug 1, '10 - July 31,11 Budget 2012 Proposed 2013

Ordinary Income/Expense

	Actual Aug 1, '09 - July 31,10	Actual Aug 1, '10 - July 31,11	Budget 2012	Proposed 2013
Income				
41110 · Annual Giving & Donations	\$ 57,173	\$ 46,318	\$ 70,000	\$ 62,500
41210 · Fund Raising Events	24,421	11,536	22,500	15,000
41310 · Sponsorships				9,000
41410 · Friends	2,517	3,841	3,000	3,000
43110 · Interest on Cash Reserve A/C	596	369	-	100
45030 · Interest & Dividends Genl Endow	101,937	32,734	51,600	49,200
46100 · Non Resident Fees	9,430	9,780	11,000	10,000
46150 · Space Rental	1,155	903	1,500	1,000
46180 · Fines/Copies/Book Sales	4,471	4,818	5,000	4,800
48010 · Town Appropriation	147,600	153,200	153,200	153,200
Other Miscellaneous	300	-	300	-
Total Income	349,601	263,498	318,100	307,800
Expense				
50000 · Payroll, Taxes & Benefits				
50110 · Gross Wages		172,017	157,500	157,500
50999 · P'roll reclassified to Grant Exp & Capital P'roll		(29,102)	(14,560)	(14,850)
Gross P'roll less P'roll Grant Allocations	158,970	142,915	142,940	142,650
50150 · P'roll Other	-	1,465	-	
50210 · P'roll Taxes	17,268	14,375	13,200	13,470
50310 · Health Insurance	19,392	19,233	18,000	14,000
50315 · Retirement Fund	-	3,853	4,225	4,225
50320 · Workmans Comp	1,209	1,137	1,100	1,100
50900 · Payroll Service Charge	-	1,560	1,600	1,600
Total 50000 · Payroll, Taxes & Benefits	196,839	184,537	181,065	177,045
51000 · Administrative Expense				
51010 · Office Supplies	3,401	3,947	2,000	2,000
51030 · Postage	2,832	3,028	2,800	2,800
51080 · Books, Cards, Flowers	520	74	-	200
51110 · Collection Supplies	3,307	2,385	2,500	2,000
51160 · Follett Expenses	1,086	4,256	1,500	1,000
51310 · Computer Equipment	153	326	2,000	1,755
51320 · Computer Supplies	1,153	1,570	1,800	1,500
51330 · Computer/Network Maintenance	2,196	3,251	3,500	1,600
51510 · Conference Expenses	3,592	2,076	3,500	2,000
51520 · Mileage	-	791	-	800
51530 · Memberships, Dues & Subscriptions	590	50	-	1,000
51710 · Public Relations	329	410	1,000	400
51910 · Misc Admin Expense	208	801	-	250
Total 51000 · Administrative Expense	19,367	22,966	20,600	17,305
52000 · Fundraising Expenses				
52110 · Annual Giving	3,220	1,682	2,000	2,000
52210 · Fund Raising Events	6,554	1,091	6,500	1,200
52310 · Summer Reading Program	266	490	100	400
Total 52000 · Fundraising Expenses	10,039	3,263	8,600	3,600
53000 · Professional Fees				
53100 · Bookkeeping	334	1,625	4,000	2,000
53510 · Other Professional Fees	11,062	6,748	1,500	2,000
Total 53000 · Professional Fees	11,397	8,372	5,500	4,000

54000 · Other Fees				
54010 · Bank Fees	35	146	-	50
54110 · Trust Fees - General Fund	15,619	15,622	8,000	8,000
54210 · Govt Fees/Registrations	-	400	-	-
54310 · Federal Income Taxes	2,481	2,500	-	-
Total 54000 · Other Fees	18,135	18,668	8,000	8,050
55000 · Materials & Programs				
55010 · Books & Media - Adult	16,539	15,282	13,500	13,500
55020 · Books & Media - Children	4,440	5,327	4,250	4,250
55050 · Periodicals	870	640	500	400
55110 · Audio Tape Rental	8,256	6,303	6,500	6,500
55210 · Programs - Adult	3,474	3,256	2,500	3,500
55220 · Programs - Children	651	1,200	1,000	1,000
55230 · Summer Reading Program	2,692	3,064	3,000	2,500
55240 · Listen Up Vermont	1,275	784	2,000	1,000
Total 55000 · Materials & Programs	38,198	35,856	33,250	32,650
56000 · Facilities and Equipment				
56110 · Electric	6,584	8,825	8,000	8,000
56120 · Fuel	17,595	26,204	19,000	25,000
56130 · Telephone/Internet	2,037	1,845	2,500	1,500
56150 · Water/Sewer	584	556	650	600
56160 · Security System	814	1,074	700	1,000
56210 · Trash Removal	1,346	1,376	1,400	1,400
56220 · Grounds	2,372	3,982	2,500	2,500
56310 · Cleaning of Premises	7,553	7,981	7,300	7,000
56320 · Window Cleaning	650	900	800	650
56510 · Repairs & Maintenance	25,364	12,213	5,000	10,000
56710 · Property & Liability Insurance	5,453	4,969	8,000	5,500
Total 56000 · Facilities and Equipment	70,353	69,927	55,850	63,150
Total Expense	\$ 364,329	\$ 343,589	\$ 312,865	\$ 305,800
Net Ordinary Income from Operations	\$ (14,728)	\$ (80,091)	\$ 5,235	\$ 2,000
Building Sinking Fund				(2,000)



Lee Krohn



Lee Krohn

Neighbor to Neighbor

Neighbor to Neighbor is a non-profit program that brings together dedicated volunteers to help our older and disabled neighbors remain independent and in their own homes for as long as possible. Volunteers provide non-medical assistance with daily activities instrumental to independent living. In addition we provide social programs that keep people connected to each other and the community.

In 2011, Neighbor to Neighbor assisted 81 care recipients living throughout the Northshire area. A total of 70 volunteers gave over 5,700 hours of their time. 36 Manchester volunteers assisted 42 Manchester care recipients, helping with transportation to medical and other services, help with shopping, food preparation, exercise, chores, and friendly visits. In addition, we teamed up with local youth groups and congregations to assist with yard work and other outdoor needs. We scheduled several social events, lunches and movies and we collaborated with Arlington Middle and High School and Manchester Elementary School, allowing our care recipients to attend school plays and concerts. For many of our care recipients, this is the only opportunity they have to get out and socialize with their peers.

All of our services are offered free of charge. We are working hard to build financial sustainability through fundraising events, publicity, education, and private and corporate donors. On behalf of the Steering Committee, our volunteers and most especially those we serve, Neighbor to Neighbor offers a sincere thank you for your support.

*Respectfully submitted,
Kate Coss, Program Director*



Lee Krohn

Project Against Violent Encounters

In 2011, PAVE continued to offer comprehensive services to victims of domestic violence, sexual violence, dating violence, and stalking. These services include: 24 hour emergency hotline, court and social service advocacy, support groups, case management, emergency financial assistance, information and referrals, legal assistance, access to emergency and transitional housing, supervised visitation, parenting classes, and community and in-school education.

PAVE has a core of twenty-one trained volunteer advocates. Over the past year, these dedicated citizens helped us provide safety, support, and options to approximately 800 women, men, and teens. Approximately one hundred of our clients were children under the age of 18.

Our supervised visitation program, housed in the Family Time Center, provided forty-nine children safe access to over 2,707 hours of visitation with non-residential parents. Trained monitors supervised visits for families referred by the Department of Children and Family Services, the courts, lawyers, probation and parole. Further, our supervised visitation program continued to offer the Nurturing Parent program to over fifty-five parents and children.

PAVE provided comprehensive services to thirty-three Manchester residents, twenty of whom initially contacted us through our 24-hour emergency hotline service. Many residents received long-term, ongoing case management, including safety planning, criminal justice, civil and legal advocacy, housing advocacy, and economic empowerment.

Through our emergency and transitional housing programs, we provided 1657 nights of shelter services to citizens throughout Bennington County, an increase of 56% over last year. We also assisted twenty-seven individuals and families in moving to stable housing.

We continue to offer violence prevention programming to young people throughout Bennington County. During the past year, we provided education programs to approximately 1000 adults and children. Our focus continues to be on healthy expression of feelings, bullying prevention and alternatives to violence.

On behalf of our Board of Directors and staff, I thank you for your ongoing commitment to PAVE. Our staff and volunteers will continue to offer quality services for victims of domestic and sexual violence and respond to each town's desire for a healthy and violence free community.

*Respectfully submitted,
Linda Campbell, Executive Director*

Southwestern Vermont Council on Aging

The Southwestern Vermont Council on Aging provided the following services to older persons in Manchester over the past year:

SENIOR MEALS

The Council helped provide 3,624 meals that were delivered to the homes of 35 elders in your community; this service is often called “Meals on Wheels”. We also supply “Blizzard Bags” containing shelf-stable meals to Meals on Wheels participants and other vulnerable elders in your community to use in emergency situations. 82 Manchester elders came together at one or more of the luncheon sites in your area to enjoy the good company of others; 1,417 meals were provided to this group over the past year.

CASE MANAGEMENT ASSISTANCE

SVCOA Case Management staff worked with 70 elders in Manchester, helping with problem solving, applications, and related programs for example; Fuel Assistance, SSI, Medicaid, Food Stamps, etc. They also helped elders connect with in-home assistance programs, such as the Choices for Care Medicaid Waiver, which is the State’s long term care service. This program was especially helpful to frail elders who wanted to stay at home rather than to go into a nursing home.

OTHER

Council on Aging services also included: 1) Medicare and health benefit counseling; 2) Our “Senior HelpLine” staff toll free at 1-800-642-5119 to provide telephone help to elders and others who needed information on available programs and support; 3) Legal assistance through the Vermont Senior Citizens Law Project; 4) Nutrition education and counseling services provided by the Council’s contracted Registered Dietician; 5) Senior Companion support for frail, homebound elders; 6) Assistance to elders dealing with mental health issues through the Elder Care Clinician program provided by your local community mental health organization. 7) Coordination of transportation services; 8) Community Development assistance; creating community partnerships to help make your town a better place for older persons to have a good quality of life, and 9) Caregiver support and information, including Alzheimer/Dementia respite grants to family members and others who provide valuable support to elders in need of care.

Please note:

Individual elders may also call upon SVCOA as an additional resource with any issue/concern that may be due to Tropical Storm Irene.

Tutorial Center

The Tutorial Center is now celebrating our 40th anniversary of helping the region’s children and adults achieve educational, career, and life success! Please accept our thank you for your many years of town support for our work. It matters.

Reaching our 40th anniversary, we are proud to be the Northshire’s community education center, and a recognized national model for what a community education center can do for its community. We offer custom programming for every age and interest in the community. This year, we have been recognized for our performance at the United States Conference on Adult Literacy in Houston, Texas. In addition, our exciting Youth Agriculture Project was featured at the National Dropout Prevention Conference as a research-based best practice in working with at-risk youth. Our growing array of computer and digital photography workshops are modern, learner-friendly, and fun for beginning and advanced learners!

This past year, we opened a terrific new learning center in Manchester in the historic Bourn Brook Schoolhouse, right down the street from our old center on Richville Road. With a fully-equipped computer learning lab and high-speed network, the historic “old school” has certainly gone “new school”! In this new setting, we are offering our well-known student tutoring and adult education services, an expanded lineup of SAT/ACT prep to help college-seeking students improve their chances for successful college acceptance, as well as high-quality computer skills and digital arts instruction for adults wanting to hone their skills for work or fun.

Growth has also continued at our Bennington learning center, where 65 learners earned their high school credential – including an all-time high 18 young adults who succeeded via our innovative High School Completion program for ages 16-21.

The Tutorial Center continues to garner international exposure. Executive Director Jack Glade was a U.S. Delegate to the 4th Social Enterprise World Forum, held in Johannesburg, South Africa in April 2011. This event showcases the “best practices” of leading nonprofit organizations internationally. Jack provided program development guidance to international literacy organizations based on his experience at The Tutorial Center.

Despite the still-struggling economy, families and schools turned to us for support at remarkable levels this past year: Area children and young adults received 6,696 hours of tutoring in subjects from beginning reading to

college coursework! In addition, 331 adult learners were enrolled in literacy and adult education classes and received 15,211 hours of FREE instruction.

This is what your town funding supports. We thank you, and we look forward to your continued support. Please drop in anytime and explore your new and improved community education center at 3511 Richville Road.

*Respectfully submitted,
Jack Glade, Executive Director*

Vermont Association for the Blind and Visually Impaired

In Vermont today, over 10,500 residents are blind or visually impaired. Vision problems can complicate an individual's ability to perform daily tasks, stay mobile inside and outside the home, and enjoy leisure activities. Additionally, Vermont's rural nature makes it less likely for those with visual impairments to encounter others who face similar challenges, and thus create feelings of isolation and a sense that they are not understood.

During Fiscal Year 2011, VABVI served 1,310 clients from all 14 counties in Vermont, including six (6) clients from the Town of Manchester.

Since 1926, VABVI, a nonprofit organization, has diligently pursued our mission of enabling Vermonters with

vision problems, whether blindness or impairment, to achieve and maintain independence. We are the *only* private agency in Vermont to offer a complete range of services to visually impaired residents – and at no cost to the client.

Services include Rehabilitation (adapting daily living tasks to allow those with low vision to live independently); Orientation and Mobility (providing white cane and guide dog instruction, allowing individuals to navigate through their home and community independently); Assistive Technology (adaptive aids allow clients to successfully perform most activities they desire); Social Networking (improving social skills and providing a support network); and Statewide Transportation (volunteer drivers provide rides to medical appointments, grocery stores and for personal visits).

VABVI has four offices statewide, located in Brattleboro, Montpelier, Rutland and South Burlington. For more information about VABVI's services, or to volunteer, please contact us at (800) 639-5861, e-mail us at general@vabvi.org or visit us our website at www.vabvi.org.

Please contact Dave Agnew-Blais, Development Coordinator, at dagnewblais@vabvi.org or (800) 639-5861 ext. 217 if you would prefer to receive this information by email. Thank you.



Lee Krohn

Vermont Center for Independent Living

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY '11 (Oct. 2010-Sep. 2011), VCIL responded to over 2,183 requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to 400 individuals to help increase their independent living skills (including 29 peers who were served by the AgrAbility program). VCIL assisted 191 households with financial and/or technical assistance to make their bathrooms and/or entrances accessible and provided 230 individuals with assistive technology. 556 individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we now have five branch offices in Bennington, Chittenden, Orleans, Rutland and Windham Counties. Our Peer Advocate Counselors are available to people with disabilities throughout Vermont.

During FY '11, 5 residents of Manchester received services from the following programs:

- Peer Advocacy Counseling Program (PAC)
(over \$500.00 spent in PAC hours)
- Sue Williams Freedom Fund (SWFF)
- Information, Referral and Assistance (I,R &A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at www.vcil.org.

Vermont Coalition of Municipalities

The Vermont Coalition of Municipalities was organized in 1997 in response to the passage of Act 60. The Coalition is a non-profit association of 43 Vermont cities and towns united in the belief that Vermont's education finance laws, Act 60 and now Act 68, are not viable, long-term, equitable solutions to the problem of providing equal educational opportunities for students.

For fourteen years the Coalition has used and will continue to use lobbying, public information, grass root petitions, and, when feasible, legal means to attempt to change the education funding system or at least to block further excesses.

The Vermont Coalition of Municipalities continues to maintain that there are fundamental flaws in the statewide property tax, which are:

- Over-dependence on the property tax to fund education.
- Reliance on a flawed property valuation and equalization system coupled with the current downturn threatens to cost some towns huge amounts when property evaluations are appealed.
- A Common Level of Appraisal (CLA) system that continues to increase tax rates even as values are re-adjusted.
- A system based on tax rate instead of tax burden;
- Tax policy inhibiting economic development and job creation.
- A system forcing many Vermonters to sell their homes and land.
- A system that has not provided substantially equal education opportunity.

The Vermont Coalition of Municipalities will continue to recommend and urge the Legislature and the Administration to replace the unfair statewide property tax system with a system that greatly reduces the burden of the property tax on local taxpayers.

Vermont Coalition of Municipalities, 63 Lakeshore Drive, Ludlow, Vermont 05149. For Information call: 228-7601.

Section Seven: Financial Information

FINANCIAL REPORTS

Note: The Town's auditing firm, Love, Cody & Company CPAs has reviewed Town finances for the fiscal year ending June 30, 2011. The final audit report is available for public inspection at the offices of the Town Manager (362-1313 option 2) and the Manchester Finance Department (362-1313 option 4).

Town of Manchester — General Fund Comparative Balance Sheet

ASSETS	June 30, 2011	June 30, 2010
Cash and Equivalents	\$389,856	\$709,290
Delinquent Taxes, Penalty, Int Receivable, Net of Allowance	263,850	378,684
Other Accounts Receivable	9,389	6,543
Due from Other Funds	120,676	0
Due from Other Governments	87,392	23,650
Tax Sale Land Acquisition	22,451	0
Prepaid Expenses	23,777	7,332
<i>Total Assets</i>	<u>\$917,391</u>	<u>\$1,125,499</u>
LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts Payable	\$74,721	\$54,692
Deferred Revenue	342,046	454,649
Accrued Wages and Pension	174,413	79,690
Due to Other Funds	0	210,259
<i>Total Liabilities</i>	<u>\$591,180</u>	<u>\$799,290</u>
FUND BALANCE		
Restricted	20,000 Reserved	0
Committed	60,000 Unres-Designated	80,000
Assigned	0 Unres-Undesignated	246,209
Unassigned	246,211	0
<i>Total Fund Balance</i>	<u>\$326,211</u>	<u>\$326,209</u>
<i>TOTAL LIABILITIES AND FUND BALANCE</i>	<u>\$917,391</u>	<u>\$1,125,499</u>

Town of Manchester — General Fund Statement of Change in Fund Balance

	June 30, 2011	June 30, 2010
Fund Balance-Beginning of Year	\$326,211	\$376,211
Excess or (Deficiency) of Revenues Over Expenditures	<u>0</u>	<u>-50,000</u>
Fund Balance-End of Year	\$326,211	\$326,211

Town of Manchester — Sewer Department

Comparative Balance Sheet

ASSETS	June 30, 2011	June 30, 2010
Current Assets:		
Cash and Equivalents	\$1,033,145	\$466,929
Investments	0	0
Accounts Receivable	87,117	90,845
Due from Other Funds	-545,089	169,298
Prepaid Expenses	814	46
Deferred Charges	2,091	0
<i>Total Current Assets</i>	<u>\$578,078</u>	<u>\$727,118</u>
Capital Assets:		
Distribution and collection systems	\$1,196,580	\$1,365,291
Buildings and equipment	\$4,398,403	\$3,340,795
Construction in progress	\$0	\$30,319
Less accumulated depreciation	<u>(\$4,135,046)</u>	<u>(\$4,105,464)</u>
<i>Total Non-Current Assets</i>	<u>\$1,459,937</u>	<u>\$630,941</u>
TOTAL ASSETS	<u>\$2,038,015</u>	<u>\$1,358,059</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable	\$49,128	\$90,462
Due to Other Funds	0	0
Accrued Wages and Pension	15,269	9,782
Bonds payable, current portion	21,205	21,205
<i>Total Current Liabilities</i>	<u>\$85,602</u>	<u>\$121,449</u>
Bonds payable, less current portion	<u>\$1,310,046</u>	<u>\$571,251</u>
TOTAL LIABILITIES	<u>\$1,395,648</u>	<u>\$692,700</u>
NET ASSETS:		
Invested in capital assets, net of related debt	\$128,686	\$665,359
Restricted	\$5,000	\$0
Unrestricted-designated	<u>\$508,681</u>	<u>\$0</u>
TOTAL NET ASSETS	<u>\$642,367</u>	<u>\$665,359</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$2,038,015</u>	<u>\$1,358,059</u>

**Town of Manchester—Sewer Department
Statement of Revenues, Expenses, and Change in Net Assets—June 30, 2011**

Operating revenues:	
Charges for services	\$338,274
Interest on delinquent accounts	\$2,491
Grant Income	\$0
	<u>\$340,765</u>
Operating expenses:	
Personnel services	\$165,854
Materials and supplies	\$3,838
Repairs and maintenance	\$28,399
Professional services	\$14,262
Utilities	\$40,459
Depreciation and amortization	\$29,654
Other	\$22,631
	<u>\$305,097</u>
<i>Operating income (loss)</i>	<u>\$35,668</u>
Nonoperating revenues (expenses):	
Investment income	\$6,334
Interest expense	(\$56,914)
	<u>(\$50,580)</u>
<i>Income (loss) before operating transfers</i>	<u>(\$14,912)</u>
Operating transfers in (out)	<u>(\$8,080)</u>
	<u>(\$8,080)</u>
<i>Change in net assets</i>	<u>(\$22,992)</u>
Total net assets-beginning of year	<u>\$665,359</u>
<i>Total net assets-end of year</i>	<u>\$642,367</u>

Town of Manchester — Sewer Department
Capital Improvement Fund—June 30, 2011

ASSETS	June 30, 2011	June 30, 2010
Investments	\$474,824	\$368,619
Due from Other Funds	<u>\$8,080</u>	<u>\$20,338</u>
<i>Total Assets</i>	<u><u>\$482,904</u></u>	<u><u>\$388,957</u></u>
LIABILITIES-Due to Other Funds	\$0	\$0
FUND BALANCE-Restricted	<u>\$482,904</u>	<u>\$388,957</u>
<i>TOTAL LIABILITIES AND FUND BALANCE</i>	<u><u>\$482,904</u></u>	<u><u>\$388,957</u></u>

**Town of Manchester—Sewer Department—Capital Improvement Fund
Statement of Revenues, Expenditures, and Change in Net Assets—June 30, 2011**

REVENUE		\$88,480
Investment Income (Loss)		<u>\$88,480</u>
<i>Total Revenue</i>		<u>\$88,480</u>
EXPENDITURES		
Capital Outlay		\$0
Investment Fees		<u>2,613</u>
<i>Total Expenditures</i>		<u>\$2,613</u>
EXCESS (DEFICIENCY) REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES		<u>\$85,867</u>
OPERATING TRANSFERS IN (OUT)		<u>\$8,080</u>
		<u>\$8,080</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES		\$93,947
NET ASSETS-Beginning of year		<u>388,957</u>
NET ASSETS-End of year		<u><u>\$482,904</u></u>

Town of Manchester — Water Department
Comparative Balance Sheet

ASSETS	June 30, 2011	June 30, 2010
Cash and Equivalents	\$877,003	\$698,314
Investments	481,637	388,781
Accounts Receivable, Users	158,651	158,246
Prepaid Expenses	814	46
Deferred Charges	6,215	0
Due from Other Funds	668,556	91,497
Bond Issuance Costs	<u>0</u>	<u>4,665</u>
<i>Total current assets</i>	2,192,877	1,341,548
Capital Assets		
Distribution system	10,117,607	8,761,763
Land	139,076	139,076
Buildings and equipment	205,753	205,753
Construction in progress	0	70,663
Less accumulated depreciation	<u>(2,891,802)</u>	<u>(2,656,660)</u>
<i>Total noncurrent assets</i>	<u>\$7,570,634</u>	<u>\$6,520,595</u>
<i>Total Assets</i>	<u><u>\$9,763,511</u></u>	<u><u>\$7,862,143</u></u>
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts Payable	\$780,575	\$18,337
Accrued Liabilities	24,806	19,853
Bonds Payable-current portion	<u>161,242</u>	<u>161,242</u>
<i>Total Liabilities</i>	<u>\$966,623</u>	<u>\$199,431</u>
Bonds payable, less current portion	<u>\$3,677,396</u>	<u>\$2,528,638</u>
<i>TOTAL LIABILITIES</i>	<u><u>\$4,644,019</u></u>	<u><u>\$2,728,069</u></u>
NET ASSETS		
Invested in capital assets, net of related debt	3,731,996	5,134,074
Restricted	5,000	0
Unrestricted-designated	<u>1,382,495</u>	<u> </u>
<i>Total Net Assets</i>	<u>\$5,119,491</u>	<u>\$5,134,074</u>
<i>TOTAL LIABILITIES AND NET ASSETS</i>	<u><u>\$9,763,510</u></u>	<u><u>\$7,862,143</u></u>

Town of Manchester — Water Department

Statement of Change in Net Assets

	June 30, 2011	June 30, 2010
Operating revenues		
Charges for services	\$574,669	\$572,101
Interest on delinquent accounts	4,078	5,521
Donations-water main replacement	0	0
Sale of equipment	1,179	1,549
Grant Revenue	<u>0</u>	<u>516</u>
Total operating revenues	<u>579,926</u>	<u>579,687</u>
Operating expenses		
Personnel services	167,005	151,756
Materials and supplies	4,969	7,827
Repairs and maintenance	31,805	38,228
Professional services	16,205	38,688
Utilities	36,607	25,079
Depreciation and amortization	235,486	225,496
Other	<u>33,278</u>	<u>3,223</u>
Total operating expenses	<u>525,355</u>	<u>490,297</u>
Operating income	<u>54,571</u>	<u>89,390</u>
Nonoperating revenues (expenses)		
Investment income	104,952	42,619
Interest expense	<u>(170,763)</u>	<u>(115,532)</u>
	<u>(65,811)</u>	<u>(72,913)</u>
Income before operating transfers	(11,240)	16,477
Operating transfers in (out)	<u>(3,340)</u>	<u>0</u>
Change in net assets	(14,580)	16,477
Total net assets-beginning of year	5,134,074	5,115,184
Capital Assets-Lawn Mower	<u>0</u>	<u>2,413</u>
Total net assets-ending	<u>\$5,119,491</u>	<u>\$5,134,074</u>

Town of Manchester — Water Department

Water Capital Improvement Fund

	June 30, 2011	June 30, 2010
ASSETS		
Investments	\$0	\$0
Due from Other Funds	<u>\$3,340</u>	<u>\$0</u>
Total Assets	<u>\$3,340</u>	<u>\$0</u>
LIABILITIES-Due to Other Funds	\$0	\$0
FUND BALANCE-Restricted	<u>\$3,340</u>	<u>\$0</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$3,340</u>	<u>\$0</u>

Property Tax Relief Reserve Fund

Balance Sheet—June 30, 2011

	June 30, 2011	June 30, 2010
ASSETS		
Investments	\$764,318	\$696,129
Due from General Fund	<u>\$0</u>	<u>\$0</u>
Total Assets	<u>\$764,318</u>	<u>\$696,129</u>
LIABILITIES-Due to General Fund	\$202,947	\$74,029
FUND BALANCE-Designated	<u>\$561,371</u>	<u>\$622,100</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$764,318</u>	<u>\$696,129</u>

**Property Tax Relief Reserve Fund
Statement of Revenues, Expenditures, and Change in Fund Balance**

REVENUE	June 30, 2011	June 30, 2010
Local Sales Tax	\$0	\$0
Investment Income(Loss)/Change in Market Value	<u>147,030</u>	<u>110,956</u>
Total Revenue	\$147,030	\$110,956
EXPENDITURES-Investment Fees	<u>4,812</u>	<u>7,557</u>
EXCESS REVENUES OVER EXPENDITURES	\$142,218	\$103,399
Operating transfers in (out)	<u>(\$202,947)</u>	<u>(\$179,477)</u>
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(\$60,729)	(\$76,078)
FUND BALANCE-Beginning of Year	<u>622,100</u>	<u>698,178</u>
FUND BALANCE-End of Year	\$561,371	\$622,100

Town of Manchester—UDAG

Balance Sheet—June 30, 2011

ASSETS	June 30, 2011	June 30, 2010
Investments	\$1,641,494	\$1,352,025
Accounts Receivable	0	0
Notes Receivable	0	0
Due from other funds	<u>358,835</u>	<u>390,772</u>
Total Assets	<u>\$2,000,329</u>	<u>\$1,742,797</u>
LIABILITIES		
Due to Other Funds	\$0	\$0
FUND BALANCE-Restricted	<u>\$2,000,329</u>	<u>\$1,742,797</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$2,000,329</u>	<u>\$1,742,797</u>

Town of Manchester—UDAG

Statement of Revenues, Expenditures, and Change in Fund Balance

REVENUE	June 30, 2011	June 30, 2010
Interest Income(Loss)/Change in Market Value	<u>\$266,863</u>	<u>\$105,812</u>
Total Revenue	\$266,863	\$105,812
EXPENDITURES		
Investment Fees	<u>\$9,331</u>	<u>\$9,054</u>
Total Expenditures	<u>9,331</u>	<u>9,054</u>
EXCESS REVENUES OVER EXPENDITURES	<u>\$257,532</u>	<u>\$96,757</u>
OTHER FINANCING SOURCES/(USES)	<u>\$0</u>	<u>\$0</u>
Total Other Financing Sources/(Uses)	\$0	\$0
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES & OTHER FINANCING USES	<u>\$257,532</u>	<u>\$96,757</u>
FUND BALANCE-Beginning of Year	<u>1,742,797</u>	<u>1,646,040</u>
FUND BALANCE-End of Year	<u>\$2,000,329</u>	<u>\$1,742,797</u>

Junction Improvement Fund

Balance Sheet—June 30, 2011

ASSETS		
Cash	\$97,423	
Investments	\$95,121	
Due from Other Funds	<u>\$0</u>	
Total Assets		<u>\$192,544</u>
LIABILITIES		
Accounts Payable	\$115	
Due to other funds	<u>-\$8,362</u>	
Total Liabilities		<u>-\$8,247</u>
FUND BALANCE-Reserved		<u>\$200,791</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$192,544</u>

**Junction Improvement Fund
Statement of Revenues, Expenditures, and Change in Fund Balance—June 30, 2011**

REVENUES

Investment Income		\$899
Junction contributions		0
State Share of expenditures		93,305
<i>Total Revenues</i>		<u>\$94,204</u>

EXPENDITURES

Total Expenditures		<u>\$103,511</u>
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EXCESS (DEFICIENCY) REVENUES OVER EXPENDITURES

(\$9,307)

FUND BALANCE-Beginning of Year

210,098

FUND BALANCE-End of Year

\$200,791

Reappraisal Reserve Fund

Balance Sheet—June 30, 2011

ASSETS

Investments	\$74,542	
Due from General Fund	<u>0</u>	
<i>Total Assets</i>		<u>\$74,542</u>

\$0

FUND BALANCE-Reserved

74,542

TOTAL LIABILITIES AND FUND BALANCE

\$74,542

**Reappraisal Reserve Fund
Statement of Revenues, Expenditures, and Change in Fund Balance—June 30, 2011**

REVENUES

Investment Income		\$66
Intergovernmental (State) Income		24,744
<i>Total Revenues</i>		<u>\$24,810</u>

EXPENDITURES

0

EXCESS REVENUES OVER EXPENDITURES

\$24,810

Operating Transfer In (Out)

\$0

FUND BALANCE-Beginning of Year

49,732

FUND BALANCE-End of Year

\$74,542

Yetta Isaacs Fund

Balance Sheet—June 30, 2011

ASSETS

Investments	<u>\$43,043</u>	
<i>Total Assets</i>		<u>\$43,043</u>

LIABILITIES-Due to General Fund

\$0

FUND BALANCE-Restricted

43,043

TOTAL LIABILITIES AND FUND BALANCE

\$43,043

**Yetta Isaacs Fund
Statement of Revenues, Expenditures, and Change in Fund Balance—June 30, 2011**

REVENUES

Investment Income/Change in Market Value		\$2,290
Donations		0
<i>Total Revenues</i>		<u>\$2,290</u>

EXPENDITURES

Total Expenditures		<u>6,000</u>
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EXCESS REVENUES OVER EXPENDITURES

(\$3,710)

FUND BALANCE-Beginning of Year

46,753

FUND BALANCE-End of Year

\$43,043

Manchester Recreation Committee Fund

Balance Sheet—June 30, 2011

ASSETS			
	Cash and Equivalents	\$0	
	Investments	40,275	
	Accounts Receivable	0	
	<i>Total Assets</i>	<u>0</u>	\$40,275
LIABILITIES			
	Accounts Payable	\$0	
	Deferred Revenue	0	
	Due to Other Funds	208,261	
	<i>Total Liabilities</i>	<u>208,261</u>	\$208,261
FUND BALANCE-Committed			10,710
Unassigned			(178,696)
<i>TOTAL LIABILITIES AND FUND BALANCE</i>			<u>\$40,275</u>

Manchester Recreation Committee Fund

Statement of Revenues, Expenditures, and Change in Fund Balance—June 30, 2011

REVENUES			
	Donations-General Camp		\$1,845
	Interest on Investments/Chg in Market Value		1,538
	Applejack Sponsor		15,000
	Skatepark Fund Receipts		330
	Donations-Park Improvements		295
	<i>Total Revenues</i>	<u></u>	\$19,008
EXPENDITURES			
	General Camp Scholarships		1095
	Mt Laurel Scholarships		1540
	Fund Raising Expenses		34
	Other Expenses		0
	<i>Total Expenditures</i>	<u></u>	2,669
EXCESS REVENUES OVER EXPENDITURES			\$16,339
	Operating Transfers Out		0
FUND BALANCE-Beginning of Year			(184,325)
<i>FUND BALANCE-End of Year</i>			<u>(\$167,986)</u>

Town of Manchester—Bicenquingenary Fund (250th Anniversary)

Balance Sheet—June 30, 2011

ASSETS			
	Cash		\$16,143
	Accounts Receivable		\$49
	Due from Other Funds		0
	<i>Total Assets</i>	<u></u>	\$16,192
LIABILITIES-Due to Other Funds			\$5,225
FUND BALANCE-Designated			10,967
	<i>Total Liabilities and Fund Balance</i>	<u></u>	\$16,192
FUND BALANCE-Restricted			<u>\$16,192</u>

Town of Manchester—Bicenquingenary Fund (250th Anniversary)

Statement of Revenues, Expenditures, and Change in Fund Balance—June 30, 2011

REVENUE-Investment Income		\$76	
	Booksales Proceeds	\$84	
	Celebration Donation	\$250	
	Cookbook Sponsors	\$2,625	
	Cookbook Sales	\$170	
	<i>Total Revenues</i>	<u></u>	\$3,204
EXPENDITURES		\$0	
	Promotional Items	\$3,325	
	Events	\$1,875	
	Miscellaneous	\$25	
	<i>Total Expenditures</i>	<u></u>	5,225
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES			(\$2,020)
TRANSFER IN			5,000
FUND BALANCE-Beginning of Year			7,987
<i>FUND BALANCE-End of Year</i>			<u>\$10,967</u>

Byrne Grant**Balance Sheet—June 30, 2011**

ASSETS		
Cash		\$2,308
Total Assets		<u>\$2,308</u>
FUND BALANCE-Restricted		<u>\$2,308</u>

Byrne Grant**Statement of Revenues, Expenditures, and Change in Fund Balance**

REVENUE		
Investment Income (Loss)	\$34	
Total Revenues		\$34
EXPENDITURES		
Public Safety per grant	\$1,180	
Total Expenditures		<u>\$1,180</u>
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES		(\$1,146)
FUND BALANCE-Beginning of Year		<u>3,454</u>
FUND BALANCE-End of Year		<u>\$2,308</u>
FUND BALANCE-Restricted		<u>\$2,308</u>

Police Benevolent Fund**Balance Sheet—June 30, 2011**

ASSETS		
Cash	\$510	
Investments	\$70,353	
Total Assets		<u>\$70,863</u>
FUND BALANCE-Restricted		<u>\$70,863</u>

Police Benevolent Fund**Statement of Revenues, Expenditures, and Change in Fund Balance**

REVENUE		
Investment Income (Loss)	\$3,697	
Donations-Unrestricted	150	
Total Revenues		\$3,847
EXPENDITURES		
Disbursements to Police Families	\$903	
Trust Fees	0	
Total Expenditures		<u>\$903</u>
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES		\$2,944
FUND BALANCE-Beginning of Year		<u>67,919</u>
FUND BALANCE-End of Year		<u>\$70,863</u>

Town Service Officer Account

Balance Sheet—June 30, 2011

ASSETS			
Checking Account			\$306
Accounts Receivable			0
<i>Total Assets</i>			<u>306</u>
LIABILITIES-Accounts Payable			\$0
FUND BALANCE-Restricted			306
<i>Total Liabilities and Fund Balance</i>			<u>\$306</u>

Town Service Officer Account

Statement of Revenues, Expenditures, and Change in Fund Balance—June 30, 2011

REVENUES			
Transfer from Joseph Burr Fund			\$0
Interest on Investments			\$3
Town Appropriation			0
Donations			0
<i>Total Revenues</i>			<u>\$3</u>
EXPENDITURES			
Food	\$0		
Heating Fuel/Lodging	76		
Transportation	156		
Misc	0		
<i>Total Expenditures</i>			<u>\$232</u>
EXCESS REVENUES OVER EXPENDITURES			-\$229
FUND BALANCE-Beginning of Year			535
<i>FUND BALANCE-End of Year</i>			<u>\$306</u>

Fire Department Equipment Fund

Balance Sheet—June 30, 2011

ASSETS			
Cash			\$1,513
Investments			278,503
Due from other funds			0
<i>Total Assets</i>			<u>\$280,016</u>
LIABILITIES-Due to Other Funds			\$130,985
FUND BALANCE-Restricted			149,031
<i>TOTAL LIABILITIES AND FUND BALANCE</i>			<u>\$280,016</u>

Fire Department Equipment Fund

Statement of Revenues, Expenditures, and Change in Net Assets—June 30, 2011

REVENUES			
Investment Income/Change in Market Value			\$9,699
Donations			0
<i>Total Revenues</i>			<u>\$9,699</u>
EXPENDITURES			
Capital Expenditures			\$37,307
<i>Total Expenditures</i>			<u>37,307</u>
EXCESS OF REVENUES OVER EXPENDITURES			-\$27,608
Operating transfers in			75,000
Operating transfers out			0
<i>Total operating transfers</i>			<u>75,000</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES			47,392
Total Net Assets-Beginning of year			101,639
<i>Total Net Assets-End of year</i>			<u>\$149,031</u>

Factory Point Cemetery Association
Balance Sheet—June 30, 2011

ASSETS		
Cash and Equivalents	\$19,801	
Due from other funds	<u>0</u>	
<i>Total Assets</i>		<u>\$19,801</u>
LIABILITIES		
Accounts Payable	\$0	
Accrued Wages, Taxes and Withholdings	(139)	
Headstone Deposit Guarantees	750	
Due to Other Funds	<u>33,734</u>	
<i>Total Liabilities</i>		<u>\$34,345</u>
FUND BALANCE-Unassigned		<u>(14,544)</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$19,801</u>

**Factory Point Cemetery Association
Statement of Revenues, Expenditures, and Change in Net Assets—June 30, 2011**

REVENUES		
Trust Fund Receipts	\$0	
Town Appropriation	0	
Operating Receipts	5,579	
Checking Account Interest	99	
Donations	<u>0</u>	
<i>Total Revenues</i>		<u>\$5,678</u>
EXPENDITURES		
Contracted Burial Services	\$2,500	
Wages & Payroll Taxes	538	
Trees/Shrubs/Plants Maintenance	105	
Markers	0	
Recording/Dues	<u>20</u>	
<i>Total Expenditures</i>		<u>3,163</u>
EXCESS OF REVENUES OVER EXPENDITURES		<u>\$2,515</u>
Transfer Out-to General Fund		<u>(\$16,000)</u>
NET ASSETS-Beginning of Year		<u>-1,059</u>
NET ASSETS-End of Year		<u>(\$14,544)</u>

Factory Point Cemetery Trust Fund
Balance Sheet—June 30, 2011

ASSETS		
Cash and equivalents	\$26,699	
Investments	<u>148,619</u>	
<i>Total Assets</i>		<u>175,318</u>
LIABILITIES		
Due to Other Funds		<u>\$41,496</u>
FUND BALANCE-Restricted		
<i>Total Fund Balance</i>		<u>133,822</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$175,318</u>

**Factory Point Cemetery Trust Fund
Statement of Revenues, Expenditures, and Change in Net Assets—June 30, 2011**

REVENUES		
Investment Income-Change in Market Value	\$7,168	
Sale of Lots	<u>1,150</u>	
<i>Total Revenues</i>		<u>\$8,318</u>
EXPENDITURES		
Transfers to Operating Fund	0	
Capital Projects Expenses	<u>0</u>	
<i>Total Expenditures</i>		<u>0</u>
EXCESS REVENUES OVER EXPENDITURES		<u>8,318</u>
NET ASSETS-Beginning of Year		<u>125,504</u>
NET ASSETS-End of Year		<u>\$133,822</u>

**Joseph Burr Fund
Statement of Revenues, Expenditures, and Change in Net Assets—June 30, 2011**

FUND BALANCE-Beginning of Year			\$7,396
REVENUES			
Interest		\$61	
	<i>Total Revenues</i>	<u>\$61</u>	
EXPENDITURES-Transfer to Service Officer		<u>0</u>	
Excess Expenditures Over Revenues			<u>61</u>
<i>FUND BALANCE-End of Year</i>			<u><u>\$7,457</u></u>
ASSETS			
Cash		\$7,457	
Investments		<u>0</u>	
	<i>Total Net Assets-End of Year</i>		<u><u>\$7,457</u></u>

Otto Condermann Trust Fund Balance Sheet—June 30, 2011

ASSETS			
Cash		\$0	
Investments		<u>85,435</u>	
	<i>Total Assets</i>		<u><u>\$85,435</u></u>
FUND BALANCE-RESTRICTED			<u><u>\$85,435</u></u>

**Otto Condermann Trust Fund
Statement of Revenues, Expenditures, and Change in Net Assets—June 30, 2011**

Revenues			
Investment Income (Loss)			\$4,232
Expenses			
Trust Fees			<u>0</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			\$4,232
NET ASSETS-Beginning of Year			<u>81,203</u>
NET ASSETS-End of Year			<u><u>\$85,435</u></u>

Madeline Warner Cemetery Fund Balance Sheet—June 30, 2011

ASSETS			
Cash		\$0	
Investments		<u>36,307</u>	
	<i>Total Assets</i>		<u><u>\$36,307</u></u>
LIABILITIES-Due to Other Funds		\$112	
NET ASSETS-RESTRICTED		<u>36,195</u>	
TOTAL LIABILITIES AND NET ASSETS			<u><u>\$36,307</u></u>

**Madeline Warner Cemetery Fund
Statement of Revenues, Expenditures, and Change in Net Assets—June 30, 2011**

Revenues			
Investment Income (Loss)			\$2,279
Expenses			
Memorial Day Flowers/Maintain Family Plot			<u>56</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			\$2,223
NET ASSETS-Beginning of Year			<u>33,972</u>
NET ASSETS-End of Year			<u><u>\$36,195</u></u>

Section Seven: Financial Information

PUBLIC DEBT

Town of Manchester - Water Department	Debt Requirements
Bond Payable, Vermont Municipal Bond Bank, Water Improvements, \$26,626 due annually on Dec 1 through 2012, plus 6.231% interest paid semi-annually Jun 1 and Dec 1.	\$53,253
Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond Refinancing, Principal Payments of \$50,000 to \$105,000 due annually Dec 1 through 2017, plus 5.132% interest paid semi-annually Jun 1 and Dec 1.	620,000
Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond-East Manchester Rd-Principal Payments of \$40,000 due annually Dec 1 plus 4.756% interest paid semi-annually Jun 1 and Dec 1.	960,000
Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond-Construction-Applewood, Riverside Heights, Design-Highland Ave, Franklin/Dillingham/Williams St, Construction-Main St for Roundabout-Principal Payments of \$24,615 to \$33,846 due annually Dec 1 through 2039, plus 4.723776% net interest paid semi-annually Jun 1 and Dec 1.	895,385
Bond Payable, Vermont Municipal Bond Bank, Water Improvements Bond-Replace water lines Highland Ave and Franklin/Dillingham/Williams St-Principal Payments of \$0 to \$56,260 due annually Dec 1 plus 4.900501% net interest paid semi-annually Jun 1 and Dec 1 through 2040.	1,310,000
TOTAL BONDS PAYABLE	\$3,838,638

SCHEDULE OF DEBT MATURITIES

	Principal	Interest	Total
2012	\$169,319	\$166,208	\$335,527
2013	174,319	158,366	332,685
2014	152,692	150,959	303,651
2015	152,692	145,109	297,801
2016	157,692	137,913	295,605
Thereafter	3,031,924	1,544,015	4,575,939
Total Payments	\$3,838,638	\$2,302,570	\$6,141,208

Town of Manchester - Sewer Department	Debt Requirements
Bond Payable-Vermont Municipal Bond Bank, Sewer Improvement, \$5820 due annually on Dec 1 through 2012. Interest due semi-annually Jun 1 and Dec 1.	\$11,639
Bond Payable-Vermont Municipal Bond Bank, Construction-Lincoln Ave, Design-Franklin/Dillingham/Williams, Construction-Main St for Roundabout-Principal Payments of \$15,385 to \$21,154 due annually Dec 1 through 2039, plus 4.723776% net interest paid semi-annually Jun 1 and Dec 1.	559,615
Bond Payable, Vermont Municipal Bond Bank, Sewer Improvements Bond-Improve sewer lines Highland Ave and Franklin/Dillingham/Williams St-Principal Payments of \$0 to \$32,640 due annually Dec 1 plus 4.900501% net interest paid semi-annually Jun 1 and Dec 1 through 2040.	760,000
TOTAL BONDS PAYABLE	\$1,331,254

SCHEDULE OF DEBT MATURITIES

	Principal	Interest	Total
2012	\$23,128	\$57,623	\$80,751
2013	23,128	56,939	80,067
2014	17,308	56,403	73,711
2015	17,308	55,983	73,291
2016	17,308	55,500	72,808
Thereafter	1,233,074	728,811	1,961,885
Total Payments	\$1,331,254	\$1,011,259	\$2,342,513

Town of Manchester - General Fund

Debt Requirements

Bond Payable-General Fund-Vermont Municipal Bond Bank, Junction Improvements, Town Hall Renovations, Mt Laurel Property Acquisition, \$27,554 due annually Dec 1, through 2012, plus 6.231% interest paid semi-annually Jun 1 and Dec 1.	\$55,107
Bond Payable-General Fund-Vermont Municipal Bond Bank, Public Safety Facility, \$100,000 due annually on Dec 1 through 2005, then \$95,000 annually through 2015, plus 5.427% interest paid semi-annually on Jun 1 and Dec 1.	475,000
Bond Payable, Vermont Municipal Bond Bank, Highway Garage Renovations-Principal Payments of \$20,000 due annually on Dec 1 through 2034, plus 4.756% interest paid semi-annually Jun 1 and Dec 1.	260,000
Bond Payable, Vermont Municipal Bond Bank, Highway Bond-Drainage Highland Ave; Reconstruction Municipal Parking Lot Elm/Highland; Reconfigure Barnumville Rd Intersection-Principal Payments of \$0 to \$16,100 due annually Dec 1 plus 4.900501% net interest paid semi-annually Jun 1 and Dec 1 through 2040.	230,000
TOTAL BONDS PAYABLE	<u>\$1,020,107</u>

SCHEDULE OF DEBT MATURITIES

	Principal	Interest	Total
2012	\$142,554	\$63,246	\$205,800
2013	142,553	55,090	197,643
2014	115,000	47,804	162,804
2015	115,000	41,397	156,397
2016	115,000	34,969	149,969
Thereafter	<u>390,000</u>	<u>270,838</u>	<u>660,838</u>
Total Payments	<u>\$1,020,107</u>	<u>\$513,344</u>	<u>\$1,533,451</u>

Town of Manchester - School District

Debt Requirements

LONG TERM DEBT

Vermont Municipal Bond Bank, dated July 27, 1994, due December 1, 2014, payable in \$95,000 annual principal payments through 6/30/13, \$90,000 thereafter, plus various interest rates up to 6.383%. (Refinanced 2003)	\$465,000
Vermont Municipal Bond Bank, dated July 15, 2003, due December 1, 2023, payable in \$40,000 annual principal payments, plus interest at an aggregate of 3.93%, for the Roof Project.	560,000
Vermont Municipal Bond Bank, dated July 2007, due December 1, 2027, payable in \$65,000 annual principal payments through 6/1/24, \$60,000 thereafter, plus net interest rate of 4.506054%, for Improvements--bathrooms, gym, security.	1,150,000
	<u>\$2,175,000</u>

	Principal	Interest	Total
2012	\$200,000	\$88,195	\$288,195
2013	200,000	78,193	278,193
2014	195,000	68,201	263,201
2015	195,000	58,235	253,235
2016	105,000	51,032	156,032
Thereafter	<u>1,080,000</u>	<u>260,203</u>	<u>1,340,203</u>
TOTAL	<u>\$1,975,000</u>	<u>\$604,059</u>	<u>\$2,579,059</u>
Less Interest Portion			-604,059
			<u>\$1,975,000</u>





NEW TOWN REPORT FORMAT: The Town has divided the 2011 Town Report into two parts - Part A and Part B. Part A, mailed to all postal patrons of zip codes 05254 and 05255, includes the proposed budgets for the school district and municipal government, tax information, Town Meeting Warning, minutes from previous Town Meetings and contact information. Part B includes reports of officers and not-for-profits, financial reports and information, and the list of appointed and elected Town officials. Part B can be picked up at Town Meeting, Kilburn's Convenience Store, Town Hall (Town Clerk and Town Manager's offices), Discount Beverages and the Mark Skinner Library. Residents may also request that Part B be mailed to them by contacting Ioana Drew at 802-362-1313, option 2 or emailing i.drew@manchester-vt.gov. Both Part A and Part B can be downloaded at www.manchester-vt.gov/content/town-report-and-budget. This new method is designed to save the taxpayers money and reduce paper consumption.